

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, MAY 17, 1962

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Thursday, May 17, 1962.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. Edmund C. Mester, Executive Assistant to the Governor.

MINUTES:

The Board approved the Minutes of the meeting which was held on March 16, 1962, copies of which had been forwarded to the individual members of the Board for their files.

CONSTRUCTION:

The Board was advised by Mr. Backhaus and Mr. Rennie that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1957
General Construction Loan of 1954	General Construction Loan of 1958
General Construction Loan of 1955	General Construction Loan of 1959
General Construction Loan of 1956	General Construction Loan of 1960
General Construction Loan of 1961,	

that full regard was had to the provisions of the Acts of each of the following laws and the Amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961
Chapter 16 of the Acts of 1958, and as amended in 1960
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961
Chapter 885 of the Acts of 1961,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

NEW BARRETT SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the New Barrett School for Girls, with payment to be made from the funds indicated:

John K. Ruff, Inc., for construction of the New Barrett School for Girls and acceptance of Base Bid, Alternate #2 and deductive items totaling \$112,325.00, Alternate #1 to be rejected. Fee applicable to John A. Ahlers. (Item 28)	\$1,150,275.00
\$650,000.00 - Miscellaneous Fund 7, Account #712	
300,275.00 - Item 71, General Construction Loan of 1960	
200,000.00 - Item 63, General Construction Loan of 1962.	

BOARD OF PUBLIC WORKS

1- Upon the recommendation of Dr. Morris L. Radoff, Archivist, the Board approved the hiring of Mrs. Else Klein on a contractual basis. Mrs. Klein will index the Minutes of the Board of Public Works in Books Nos. 8 through 15, inclusive, dated from April 8, 1949 through June 8, 1961. She will also do Book No. 16. The total cost of the project will be \$4,750.00, which will be paid on a monthly basis between April 1, 1962 and March 1, 1964.

(cont.)

(Board of Public Works)

2- The Secretary presented to the Board a copy of the report dated April 18, 1962, of the State Auditor, covering an examination of the accounts and records of the Board of Public Works, together with related accounts maintained in the office of the Comptroller of the Treasury, State of Maryland, for the fiscal years ended June 30, 1959, 1960, and 1961.

The Board accepted the report and ordered it filed.

3- The Secretary made a report of the payment of amounts aggregating \$33,512.16 for deficiencies paid in the Third Quarter of Fiscal Year 1962 to Clerks of Court and Registers of Wills, from Program 11 of the budget of the Board of Public Works, as follows:

<u>County</u>	<u>Name and Title</u>	<u>Total</u>
Calvert County	Grace L. Hutchins, Register of Wills	\$ 730.67
Howard County	Raymond L. Pickett, Register of Wills	167.04
Queen Anne's County	E. Clyde Walls, Register of Wills	60.90
Somerset County	Edward L. Fontaine, Register of Wills	954.02
Circuit Court #1		
Baltimore City	Henry J. Ripperger, Clerk	4,617.19
Circuit Court #2	G. Gordon Kirby, Clerk	4,773.03
Criminal Court	Lawrence R. Mooney, Clerk	11,453.73
Baltimore City Court	John O. Rutherford, Clerk	10,755.58
		<u>\$33,512.16.</u>

The Board accepted the report and ordered it filed.

4- At its meeting of October 4, 1961 the Board approved the allocation of funds from the General Emergency Fund for the expansion of the Print Shop of the State Comptroller's Office, Annapolis, with \$1,265.00 of these funds approved for purchase of additional equipment. Inasmuch as the equipment will be owned by the Comptroller's Office, the Board today approved the allocation of the \$1,265.00 to the budget of the State Comptroller (1-06.04.05.03-11) rather than the budget of the Board of Public Works (06.03.00.19-08) as originally approved. (DPI Item M-1)

5- See end of these Minutes: Teacher Training Scholarships.

BONDS:

1- The State Treasurer reported to the Board on a study he has been conducting in connection with the sale and issuance of State Bonds. Heretofore all State Bonds have been issued in \$1,000 denominations. Recently the question has arisen about the possibility of issuing bonds in the denomination of \$5,000. Each of the syndicates who have purchased Maryland Bonds in the past ten (10) years have been contacted and have indicated that the \$5,000 Bond will have no effect on the bond price. Other States and Cities, including New Jersey, Connecticut and the City of Omaha, have recently issued up to \$53,000,000 in \$5,000 denominations without an adverse effect. The Federal Reserve Bank of New York has found that 99% of the new issue of bonds sold by underwriters and also of those resold in the secondary market, are in \$5,000 denominations. Savings in the printing and signing vary from \$5,860.00 on a \$15,000,000 issue to \$9,750.00 on a \$25,000,000 issue. The State Treasurer's report was supported by correspondence from various banking syndicates supporting his recommendation that the State Bonds be issued in \$5,000 denominations.

The Board approved this recommendation and authorized the State Treasurer to order a new steel engraved bond plate for furnishing \$5,000 denomination bonds. At the suggestion of the engraver, the steel engraved bond plate for furnishing \$1,000 bonds will be retained by the engraver in case of any emergency.

2- The Secretary advised the Board of the payment of \$27,927.45 to cover expenses in connection with the issuance of Bonds of the State of Maryland, dated March 15, 1962, as set forth below:

810	General Public School Construction Loan of 1956	\$12,414.52
830	General Construction Loan of 1958	529.12
833	General Construction Loan of 1959	529.13
835	General Construction Loan of 1960	6,166.02
838	General Construction Loan of 1961	3,213.67
839	General Public Junior Community College Loan of 1961	5,074.99
		<u>\$27,927.45,</u>

(cont.)

(Bonds)

2- Continued:-

with the individual payments having been made to:

The Signature Company	\$ 830.88
E. A. Wright Bank Note Company	12,767.92
J. Hugh Taylor	52.11
C. M. Speicher	58.96
Weinberg and Green	2,833.12
Miles and Stockbridge	5,795.21
Semmes, Bowen & Semmes	5,493.00
Andrew Heubeck, Jr.	96.25
	<u>\$27,927.45.</u>

3- In accordance with the provisions of Section 6 of the various General Construction Loan Laws from 1957 through 1961, the Department of Public Improvements submitted in Agenda Item M-9-C a listing of the appropriations with unencumbered balances remaining. The Board accepted this report.

GENERAL CONSTRUCTION LOAN OF 1958

Item 70, Department of Correction, Headquarters - "Construction of Central Laundry"

GENERAL CONSTRUCTION LOAN OF 1959

Item 57, Spring Grove State Hospital - "Construction of Active Treatment Building for Males, 100 Beds..."

Item 109, Bowie State Teachers College - "Construction of New Laboratory School..."

Item 113, Frostburg State Teachers College - "Construction of Dining Hall-Student Activities Building"

GENERAL CONSTRUCTION LOAN OF 1960

Item 88, Maryland Children's Center - "Site improvements, including development of play court, extension of 36" drainage pipe, street lighting and tree planting..."

Item 100, Reformatory for Women - "Installation of sanitary facilities in cells of "B", "C", and Lane Cottages"

Item 116, Bowie State Teachers College - "Improvements to athletic field, including provision of track and baseball diamond"

GENERAL CONSTRUCTION LOAN OF 1961

Item 82, Maryland Penitentiary - "Supplementary appropriation for reconstruction of security wall adjoining City Jail and construction of two guard towers..."

BOYS' VILLAGE OF MARYLAND:

1- The Board approved the recommendation of the Department of Public Improvements, agenda Item M-3-A, that the following buildings at Boys' Village of Maryland be demolished by:

Building No. 72 (Storage)	-	Diale Engineering Company, under contract approved February 13, 1962.
Building No. 4 (Paint Shop))	
Building No. 55 (Lumber Shed))	Institutional Forces.
Building No. 56 (Storage))	
Buildings-No. 57 and No. 58 (Carpentry Shops))	

2- The Board approved Item M-3-B of the agenda of the Department of Public Improvements relating to Boys' Village-of-Maryland, as follows:

"Reference is made to Item 42, this Department's agenda of March 5, 1956 whereby allocation of \$10,000.00 from Item 69 of the General Construction Loan of 1954, "Road Construction", was made to the State Roads Commission for road work on the campus at Boys' Village. This work has been accomplished at a cost of \$8,912.92, and it is requested that of the original allocation the unused balance of \$1,087.08 be returned to the unallocated balance of the appropriation, Item 69 of the General Construction Loan of 1954."

(cont.)

(Boys' Village of Maryland)

3- The Board authorized the following allocations as set forth in agenda Item M-9-E of the Department of Public Improvements, for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by the Maryland Electrical Testing Company, Inc. These funds are to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the company.

General Construction Loan of 1960 -	
Item 74 - Maintenance Shop	\$ 45.00
General Construction Loan of 1961 -	
Item 63 - Alterations to Lane Cottage	180.00 .

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Boys' Village of Maryland, with payment to be made from the funds indicated:

John R. Maas, Inc., for Paving, Miscellaneous Site Improvements and Street Lighting. (Item 3)	\$53,860.00
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\$ 1,087.08 - Item 69, General Construction Loan of 1954
2,750.21 - Item 80, General Construction Loan of 1957
1,123.46 - Item 82, General Construction Loan of 1957
15,932.90 - Item 53, General Construction Loan of 1958
1,798.06 - Item 70, General Construction Loan of 1959
5,949.79 - Item 71, General Construction Loan of 1959
1,218.50 - Item 74, General Construction Loan of 1960
15,000.00 - Item 75, General Construction Loan of 1960
9,000.00 - Item 77, General Construction Loan of 1960.

General Construction Loan of 1959 - Item 71 --	
Brawner Z. Harding, for Employer's Share of Social Security for pay period December 20 to December 31, 1961. (M-3-C)	5.39

General Construction Loan of 1961 - Item 63 --	
Emjay Engineering and Construction Co., Inc., for Change Order #2 to contract approved January 3, 1962 for Alterations to Kitchen Unit, Lane Building. (C-9-A)	1,366.00
Emjay Engineering and Construction Co., Inc., for Change Order #3 to contract approved January 3, 1962 for Alterations to Lane Building. (C-9-B)	261.36 .

CENTRAL LAUNDRY:

1- The Board approved construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Central Laundry:

General Construction Loan of 1958 - Item 71	List 30	\$4,190.00 .
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Central Laundry, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 70 --	
Charles J. Cirelli, Inc., for construction of addition to Laundry Building and for construction of Security Control Shelter, with acceptance of Combination and Alternate #1. (Item 22)	\$46,480.00
Johns Boiler Service, for Change Order #1 to contract approved January 3, 1962 for Construction of Overhead Steam Lines, Central Laundry. Fee applicable to Egli and Gompf, Inc. (C-15-B)	2,054.50
Johns Boiler Service, for Change Order #2 to contract approved January 3, 1962 for Overhead Steam Lines to Central Laundry. Fee applicable to Egli and Gompf, Inc. (C-15-C)	512.00 .

COMPTROLLER OF THE TREASURY:

1- The Secretary brought to the attention of the Board two requests received from the Comptroller of the Treasury, dated April 16, 1962 and April 27, 1962, that the Board declare an emergency to exist in connection with the following classifications within that agency:

Alcoholic Beverages Enforcement Officer II
Deputy Comptroller II.

Also submitted to the Board were the recommendations of the Standard Salary Board as to these requests. After due consideration, the Board approved the requests.

(cont.)

(Comptroller of the Treasury)

2- At its meeting of October 4, 1961 the Board approved the allocation of funds from the General Emergency Fund for the expansion of the Print Shop of the State Comptroller's Office, Annapolis. Of these funds, \$1,265.00 was approved for purchase of additional equipment. Inasmuch as the equipment will be owned by the Comptroller's Office, the Board today approved the allocation of the \$1,265.00 to the budget of the State Comptroller (1-06.04.05.03-11) rather than the budget of the Board of Public Works (06.03.00.19-08) as originally approved. (Item M-1)

CROWNSVILLE STATE HOSPITAL:

1- The Secretary advised the Board of the following fires which had occurred at the Crownsville State Hospital:

April 5, 1962 - "B" Building, Ward 31, small hole in mattress.
April 19, 1962 - New Unit Building, Laundry Shed - Content Loss \$14.65.

2- The Secretary advised the Board of receipt of information of settlement agreed upon in connection with fire loss on December 31, 1961 in Staff Cottage No. 7, for content loss in the amount of \$41.67.

3- Upon the recommendation of the Department of Public Improvements, the Board approved the payment of invoices and award of contracts as follows for Crownsville State Hospital, with payment to be made from the funds indicated:

Diesel Engine & Pump Service Co., for the Installation of a
New Clarifier Skimmer in the Sewage Treatment Plant. (19) \$2,396.00

\$1,146.00 - 1962 Budget Program 10.03.03.03-08
. 1,250.00 - 1963 Budget Program 10.03.03.03-08.

Conway Electric Company, for Change Order #1 to contract approved
April 5, 1961 for Fire Alarm System. Fee applicable to Turpin,
Wachter and Associates. (C-13-C) 3,003.71

\$ 333.11 - Item 25, General Construction Loan of 1958
2,670.60 - Item 42, General Construction Loan of 1960.

General Construction Loan of 1960 -

Item 45 --

Brawner Z. Harding, Field Engineer I, for allocation for travel
and incidental expenses. (M-5) 350.00

Item 46 --

John R. Maas, Inc., for Change Order #1 to contract approved
November 13, 1961 for Construction of Patients' Recreation
and Rehabilitation Area. (C-13-A) 137.00

John R. Maas, Inc., for Change Order #2 to contract approved
November 13, 1961 for Construction of Patients' Recreation
and Rehabilitation Area. (C-13-B) 1,380.00

General Construction Loan of 1962 - Item 35 --

Jamison & Marcks, for extension of appointment (approved May 16,
1960) for working drawings and specifications for Renovation of
Hugh Young Building. Type "C" fee. (A-1-E) - - - - .

DEER'S HEAD STATE HOSPITAL:

The Secretary brought to the attention of the Board a request dated May 9, 1962 from Deer's Head State Hospital for permission to use \$55.00 from the Board of Public Works-Fire Losses State Property Fund, Item 31 for the purchase of two and a half dozen sheets.

The Board approved this request.

DEPARTMENT OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Correction, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 70 --

Bateman Photo Print & Blue Print Co., for blueprints in
connection with planning and bidding. (I-12) \$ 50.40

General Construction Loan of 1960 - Item 90 --

Bacon & Passarelli, Inc., for Change Order #2 to contract
approved September 19, 1961 for Construction of Southern
Maryland Correctional Camp. Fee applicable to Dodson,
Smeallie, Orrick & Assoc. (C-15-A) 1,113.50 .

DEPARTMENT OF ECONOMIC DEVELOPMENT:

1- The Secretary brought to the attention of the Board a request from the Department of Economic Development, dated April 23, 1962, for permission to make payment for 41½ days of compensatory leave due Mr. Thomas H. Briddell, former Chief of the Tourist Division of the Department of Economic Development, prior to his resignation from the State service on April 9, 1962.

The Board approved this request.

2- The Secretary presented to the Board a request from the Department of Economic Development, dated May 3, 1962, for an allotment of \$8,000.00 from the General Emergency Fund to cover rental of space, construction of an exhibit and related expenses relative to the State of Maryland's participation in the 5th International Food Congress and Exhibition to be held in the New York Coliseum, September 8-16, 1962.

The Board approved this request, with funds authorized from the 1963 General Emergency Fund.

DEPARTMENT OF FORESTS AND PARKS:

1- Sometime ago the Board returned to the Department of Forests and Parks, invoices of Mr. James F. Evans, Consultant for the "Master Park Plan", covering his fee and expenses, in the amount of \$2,206.90, for an eighteen-day period extending from September 30 to October 25, 1961. Mr. Kaylor, Director of the Department of Forests and Parks, suggests the following:

"In reviewing the amounts available, I find that we have \$1,400.00 left in the salary item for payment out of the original \$6,000.00. This balance of \$1,400.00 should be paid Mr. Evans as salary for the fourteen days at \$100 per day. From the original item of \$2,000.00 for expenses, there is an item of \$988.88. This amount would cover his expenses which amount to \$406.90. He also has submitted a bill for expenses covering a trip to Salisbury, Annapolis and return to Albany and another trip covering periods of November 9 thru 19 and December 7 thru 15, inclusive, for a total of \$355.29. This additional service amounted to 22½ days which he is willing to forego provided he could get his expenses for services rendered. He has also incurred some 34½ days of stenographic services, amounting to 300 hours, at \$2.00 per hour, or \$600.00 which we normally would have had to perform in this office but we were unable to do so due to pressure of other work. I suggest that this item of \$600.00 be taken from our drafting and engineering fund which has a balance of \$1,443.50 as of November 22, 1961.

"The Drafting and Engineering Branch of this Department lost one of its members to the Armed Services recently, and as a result we have had to farm out some of those activities, just as the typing we would pay for at \$2.00 per hour.

"In summing up what is due Mr. Evans, I suggest that we pay him the \$1,400.00 salary due him, the expenses of \$406.90, the stenographic bill of \$600.00, and if any balance remains in the accounts that we reimburse him for additional expenses or any part of the \$355.29."

The Board approved the request of the Department of Forests and Parks and authorized payment of Mr. Evans invoice, from the appropriation in the Board of Public Works Budget.

2- The Secretary brought to the attention of the Board a request from the Department of Forests and Parks, dated April 11, 1962, for permission to write-off as uncollectible the following accounts receivable, in the total amount of \$926.06:

George Boyd, Chaptico, Maryland - Bill #B1450	\$ 15.00
William J. Cohill - Bill #A161	60.00
Carson Johnson - Bill #A286	100.00
Robert Berger - Bill #D-414	7.50
William A. Kral - Bill #D624	50.00
H. W. Heine - Bill #C292	273.00
Emerson Dixon - Salary paid in error	76.00
M. P. Barrow - Bill #B1214	104.00
Harvey Wilt - Bill #A231	37.00
Mrs. Richard Whitall - Bill #B1217	3.00
James G. Slater, Jr. - Accident involving State-owned vehicle (no insurance coverage)	88.30
Kenneth W. Smith - Accident involving State-owned vehicle (no insurance coverage)	32.26
John W. Gentry - Rental of house, 5-16-56 - 1-19-57	80.00.

The Board approved this request.

(cont.)

(Department of Forests and Parks)

3- The Board of Public Works confirmed the approval previously given by the individual members for the Independent Exploration Company of Houston, Texas, to conduct a seismograph survey along the roads right-of-way adjacent to lands designated as Pocomoke State Forest, Worcester County, as requested by the Department of Forests and Parks, letter dated April 24, 1962.

It is understood that the company shall be solely liable for and agree to hold the State of Maryland, the Board of Public Works, the Department of Forests and Parks, their assigns and agents, harmless from each and every claim, suit, action and judgment for damages to or loss of property, and for injury to or death of any person or persons, caused by or arising out of or in connection with the operation of Independent Exploration Company.

4- The Secretary presented to the Board a request of the Department of Forests and Parks, dated May 14, 1962, for permission to execute a License Agreement between them and the Potomac Edison Company of Hagerstown, permitting the company to erect, construct, maintain and operate an electric transmission line, not to exceed 6,800 volts, over and across the lands of Green Ridge State Forest. It is understood that the company will pay the State an annual rental of \$28.48 for this license agreement.

The Board authorized execution of this agreement.

5- The Secretary brought to the attention of the Board a request of the Department of Forests and Parks, dated May 10, 1962, for permission to execute an Oil and Gas Lease between the Department of Forests and Parks and the firm of Snee and Eberly, for Tracts 221a, 188, 216, 273 and 204, which are part of the Savage River State Forest. It is understood that the total acreage is 764-1/4 in this tract, which is a part of the some 33,000 acres obtained from the Federal Government in 1954..

The Board authorized execution of this agreement.

6- The Secretary submitted to the Board from the Department of Forests and Parks, a new License Agreement with J. R. Thrasher Contracting and Stripping Company in lieu of the Agreement conditionally approved by the Board at the meeting on June 12, 1961, for strip mining in Savage River State Forest.

In view of the fact that there have been some changes made in this Agreement since its first consideration, the Board deferred action in the matter until it would be possible for the members of the Board to fully consider the new Agreement as well as the Deed to be executed by Mr. Thrasher to the State of Maryland for 200 acres of land in lieu of the usual payment for stripping.

7- The Board approved construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1957 - Item 39	List 344	\$ - 172.38
General Construction Loan of 1959 - Item 23	List 333	74.68
General Construction Loan of 1960 - Item 26	List 320	10.00
Item 39	List 302	36.89
Item 39	List 320	994.32
Item 39	List 334	10.68
General Construction Loan of 1961 - Item 28	List 301	197.30 .

8- The Board declined to approve acquisition of the following properties by the Department of Forests and Parks, and requested that the Department of Public Improvements further investigate the requests which had been submitted by the Department of Forests and Parks.

Gunpowder State Park - 1.97 acres, more or less, and improvements, owned by Frank S. Kinney and wife. (Agenda Item P-5-B)

Gunpowder State Park - 1.580 acres, more or less, owned by John L. Bowen and wife. (Agenda Item P-5-C)

Deep Creek State Park - 50 acres, approximately, owned by Charles O. Garrett. (Agenda Item P-6)

South Mountain-Catoctin Watershed Conservation Area - 37½ acres, more or less, owned by Boyd H. and Mary K. Snelling. (Agenda Item P-8-B)

The Comptroller stated that he felt these properties could be acquired under conditions which would be more advantageous to the State, to which the Board agreed.

(cont.)

(Department of Forests and Parks)

9- Item 32-A of the agenda of the Department of Public Improvements called attention to the approval given by the Board at its meeting of December 11, 1961, to Item M-3-K of the agenda, whereby the sum of \$8,000.00 was allocated as Item 29.2 - Salaries - from Item 29 of the General Construction Loan of 1960. Permission was requested at today's meeting for \$3,375.64 of that allocation to be cancelled and returned to the unallocated balance of this appropriation.

The Board approved this request.

10- Mr. Backhaus advised the Board, in agenda Item M-9-A, that all of the work under the following appropriations has been accomplished, acknowledgement has been received, and requested that the unused portion of the completed project be cancelled and the cash transferred to the Annuity Bond Fund:

General Construction Loan of 1956 -

Item 26 - Cunningham Falls State Park: Water supply system \$ 869.21

General Construction Loan of 1957 -

Item 28 - Fort Frederick State Park: Water Supply System 4,737.76

General Construction Loan of 1957 -

Item 26 - Elk Neck State Park: Construction of Control Stations,
Fitch and Abbot Trails 1,020.12 .

The Board approved this request.

11- After due consideration, the Board approved a request of the Department of Public Improvements for authority to REJECT the bid of A. G. Clark, in the amount of \$19,944.53, for the Construction of a Concessions Building at Deep Creek Lake State Park of the Department of Forests and Parks, as the price is not considered reasonable.

The Board authorized the Department of Forests and Parks to proceed with the construction of this building using their own personnel and materials purchased through the Department of Budget and Procurement. The cost of the construction work will be made the subject of a later report by the Department of Public Improvements. (M-14)

12- Upon the recommendation of the Department of Public Improvements, agenda Item P-4-A, the Board authorized the execution of a Deed and Release by the Department of Forests and Parks to Julius A. Kinlein and Theresa M. Kinlein, his wife. The State recently acquired the Kinlein property, with a special condition being that the State relinquish an old right-of-way across adjacent property owned by Mr. and Mrs. Kinlein. The Deed and Release submitted at this time relinquishes the old right-of-way. A new and better access is being provided to properties previously purchased for Patapsco State Park.

13- The Board approved the request of the Department of Public Improvements, agenda Item P-4-B, for permission to enter into condemnation proceedings for the acquisition of the following properties which are desired by the Department of Forests and Parks for Patapsco State Park:

Joseph F. Petrlik and wife, for 3.421 acres, more or less,
in the First Election District, Howard County.

Theresa M. Petrlik, for 4.592 acres, more or less, in the
First Election District, Howard County.

14- The Board approved request of the Department of Public Improvements, agenda Item P-4-L, for permission to enter condemnation proceedings to clear title to a tract of land last known to be owned by:

J. W. Jacobs, by Deed dated August 30, 1880,

for the use of Savage River State Forest, Department of Forests and Parks. No assessment record can be found, nor can any record of transfer be located since 1880. Funds are available in the General Construction Loan of 1951, Item 23.

15- The Board approved the request of the Department of Public Improvements, agenda Item P-5-G, for permission to enter into condemnation proceedings for the acquisition of the following properties for the Department of Forests and Parks, Gunpowder State Park:

(cont.)

(Department of Forests and Parks)

15 - Continued:-

John Bogarty and wife, for 1.92 acres and improvements in the Eleventh Election District, Baltimore County.

Zeck Bogarty, for 67.715 acres and improvements in the Eleventh Election District, Baltimore County.

Jonah Brown, for 8.50 acres in the Fifteenth Election District, Baltimore County.

John Dew and wife, for 17 acres and improvements in the Eleventh Election District, Baltimore County.

Paul A. Kowzen, for 20.877 acres in the First Election District, Harford County.

Cammie F. Neal and wife, for 131 acres and improvements in the Eleventh District of Baltimore County.

August F. Paolino and wife, for 75 acres in the Eleventh District, Baltimore County.

16- The Board approved the following items of the agenda of the Department of Public Improvements relating to the Department of Forests and Parks:

A-1-F - "Reference is made to Item 50 of this department's Agenda of August 13, 1959 whereby approval was granted for appointment of engineering firms for survey work in connection with property acquisition for Gunpowder State Park. Among the firms appointed at that time was James H. Ludlow Associates for Area 15, 900 acres @ \$49.50 per acre. It is now requested that this authorization be increased by 223.5 acres to include Tract A and Tract B of the William A. Graham property, as well as the D. R. Small tract. Based upon the original proposal this increased acreage will result in an increased value of the appointment as indicated below:

AMOUNT: \$6,678.34

FUND SOURCE: Item 22.4, General Construction Loan of 1961, 'Gunpowder River Valley State Park System: Land acquisition'."

M-6-B - "Reference is made to Item 31-D of this Department's agenda of February 11, 1957 whereby allocation was approved in the amount of \$113.00 as Item 26.1 for Social Security payments. Of this allocation there remains an unused balance of \$23.55, which amount shall now be cancelled and returned to the unallocated balance in Item 26 of the General Construction Loan of 1956."

M-6-C - "It is requested that the following allocation approved as Item M-10-H of this department's Agenda of February 13, 1962 be cancelled and the sum be returned to the unallocated balance in the account.

AMOUNT: \$250.00 - Item 24.4, surveyors, Appraisers, Realtors, etc.

FUND SOURCE: Item 24, General Construction Loan of 1953, 'Deep Creek Lake State Park: Acquiring land and initiating development'."

M-6-D - "Approval is requested for the allocation of \$150.00 as Item 25.4 for Surveyors, Appraisers, Realtors and Title Work in connection with land acquisition for Deep Creek Lake State Park.

FUND SOURCE: Item 25, General Construction Loan of 1960, 'Deep Creek Lake State Park: Land acquisition'."

M-6-E - "Approval is requested for the allocation of funds as indicated below for various vendors in connection with the land acquisition program for Gunpowder River Valley State Park System.

AMOUNT: \$1,000.00 - Item 22.1, Various vendors

FUND SOURCE: Item 22, General Construction Loan of 1961, 'Gunpowder River Valley State Park System: Land acquisition'

REMARKS: Previous allocation for this purpose approved September 14, 1959."

M-6-F - "Reference is made to Item M-5-E of this department's Agenda of March 16, 1962 whereby allocations were made in the amount of \$10,000.00 to Item 32.2, Payroll, and in the amount of \$312.50 to Item 32.3, Social Security, from appropriation Item 32 of the General Construction Loan of 1961, 'Swallow Falls State Forest: Herrington Manor Recreation Area: Construction of Storage and Service Building'. Subsequent to that allocation the Department of Forests and Parks decided the project should be constructed under contract, and it is therefore requested that the allocations be cancelled and the full amounts returned to the unallocated balance of Item 32, General Construction Loan of 1961."

(cont.)

(Department of Forests and Parks)

16- Continued:-

M-6-G - "In connection with property acquisition at Rocks State Park approval is requested for cancellation of unused balances from allocations as follows: From Item 33.3 - \$1.20 allocation approved as Item M-8-H of this department's Agenda of December 15, 1960 for Social Security; from Item 33.6, \$9.49 allocation approved as Item M-8-H of this department's Agenda of December 15, 1960 for salary and expenses; from Item 33.4, \$275.00 allocation approved as Item M-5-H of this department's Agenda of April 5, 1961 for Surveyors, Realtors and Title Work. These unused balances to be returned to the unallocated balance of Item 33 of the General Construction Loan of 1960."

M-6-H - "Reference is made to Item 3 on page 165 of the Minutes of the Board of Public Works for the meeting held on August 8, 1960 whereby allocation in the amount of \$5,000.00 was made as Item 40.4 of the General Construction Loan of 1960 for the Preparation of a Preliminary Plan for the establishment of a park on the Patuxent River by Mr. Melvin E. Scheidt. Of the unused balance remaining in this allocation it is requested that the amount of \$75.00 be cancelled and returned to the unallocated balance in Item 40, General Construction Loan of 1960, 'Patuxent State Park: for preliminary planning for a State Park in the Patuxent River Area'."

17- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks, with payment to be made from the funds indicated:

Budget Program 09.04.00.05-08 --

Davis Hardware, for rewiring of twelve cabins at Herrington Manor Recreation Area. (21-D)	\$1,550.00
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Budget Program 09.04.00.06-08 --

L & N Contractors, for Painting Exterior of Dwelling House, 4615 Old Annapolis Road, Baltimore 27, Maryland, at Patapsco State Park. (21-A)	435.00
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Drummond & Co., Inc., for Resurfacing of Roads at Hollofield and Glen Artney Areas, Patapsco State Park. (21-E)	2,391.25
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Budget Program 09.04.00.08-04 --

Elkton Supply Company, for Installation of Pressure Booster for the Water Supply to the Superintendent's House at Elk Neck State Park. (21-C)	185.00
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Budget Program 09.04.00.08-40 --

The F. A. Bartlett Tree Expert Co., for Treatment of the Wye Oak State Tree. (21-B)	700.00
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Ralph and Virgie K. Norman, for purchase of property for Rocks State Park, containing 49 acres, more or less. (P-8-A)	10,000.00
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\$5,816.95 - Item 33.5, General Construction Loan of 1960
4,183.05 - Item 26.5, General Construction Loan of 1961.

General Construction Loan of 1952 - Item 3.2 --

Harold H. Hoffman, Attorney, for settlement of the Kern Estate for Harpers Ferry National Monument. (I-8-D)	156.30
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General Construction Loan of 1959 -

Item 24.6 --

Karl E. Pfeiffer and Gerald H. Williams, for Salary and Expense for Patapsco State Park. (M-6-A)	1,500.00
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Item 24.3 --

Karl E. Pfeiffer and Gerald H. Williams, for Social Security, in connection with land acquisition for Patapsco Park. (M-6-A)	40.00
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Item 24.4 --

Donald W. Powers, Attorney, for title work for Patapsco State Park. (I-8-G)	15.00
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Item 31.4 --

Frank W. Hales, Clerk of the Circuit Court for Worcester County, for costs in condemnation proceedings for Assateague Island.	1,548.10
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Noland & Norris, for field inspection, trial, preparation of appraisals, conferences, for Assateague Island.	1,395.00
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Phillips, Sloan & Krause, for field inspection, preparation of appraisals, conferences, for Assateague Island. (I-8-A)	2,500.00
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(cont.)

(Department of Forests and Parks)

17- Continued:-

General Construction Loan of 1960 -

Item 25.4 --

Lewis R. Jones, for clarification of title of Garrett property for Deep Creek Lake State Park. (I-8-E) \$ 132.75

Item 29 --

Charles A. Shivoder, Inc., for Concession Building for Elk Neck State Park, with acceptance of Base Bid and Alternate #1. (32-A) 15,117.00

Item 35 --

A. G. Clark, Builder, for Construction of Comfort Station at New Germany Recreation Area. (32-B) 11,949.00

Item 36.4 --

B. George Ballman, for title examination of Frances W. Ransdell and Joseph A. Stang properties for Seneca Creek State Park. 100.00

B. George Ballman, for title examination of Norman A. Mills property, Seneca Creek State Park. 175.00

B. George Ballman, for title examination of Caulfield, Hutton and Ballenger properties, Seneca Creek State Park. (I-8-F) 859.78

Item 37.5 --

Martin V. E. Bostetter, for legal work on property of Nathaniel D. and Katherine M. Milburn, South Mountain-Catoctin Watershed Conservation Area. (I-8-J) 49.50

Ellis C. Wachter, Clerk of the Circuit Court of Frederick County, for recording Confirmatory Deed from Mary S. Poffenberger, for South Mountain-Catoctin Watershed Conservation Area. (I-8-J) 5.00

George C. and Elizabeth M. Kline, for two tracts totaling 21-1/4 acres, purchased for South Mountain-Catoctin Watershed Conservation Area, with reservation of berry crop for 1962. (P-4-C) 2,304.00

Walter R. and Thelma I. Stouffer, for 6½ acres, purchased for South Mountain-Catoctin Watershed Conservation Area. (P-4-D) 300.00

Fred K. Keadle, Leona P. Keadle and Sarah E. Keadle, widow, for three quarters of an acre, purchased for South Mountain-Catoctin Watershed Conservation Area. (P-4-E) 35.00

Bruce E. and Rolla E. Moses, for two tracts totaling 24-2/3 acres, purchased for South Mountain-Catoctin Watershed Conservation Area. (P-4-F) 1,125.00

Paul L. and Bronis H. Loudenslager, for ten acres, purchased for South Mountain-Catoctin Watershed Conservation Area. (P-4-G) 300.00

Harry E. and Hazel N. Gross, for 12½ acres, purchased for South Mountain-Catoctin Watershed Conservation Area. (P-4-H) 375.00

Aaron W. and Laura G. Benchoff, for two tracts totaling 19 acres 16 perch, purchased for South Mountain-Catoctin Watershed Conservation Area. (P-4-I) 700.00

Mrs. Edna A. Hertle, widow, for 13 acres and 5½ acres, purchased for South Mountain-Catoctin Watershed Conservation Area. (P-4-J) 767.50

Kenneth E. and Julia R. Spielman, purchased for South Mountain-Catoctin Watershed Conservation Area, two tracts, 11½ acres and 8 acres 16 perch. (P-4-K) 780.00

General Construction Loan of 1961 -

Item 19.5 --

Doris P. Scott, for legal work for Emma B. Mackie property, Elk Neck State Park. (I-8-B) 768.68

Item 22.4 --

Milton J. Dance, Sr., Realtor, for Title, Realty and Survey Work, Gunpowder State Park. 12,040.12

E. F. Raphael Associates, Surveyors, for Survey Work, Gunpowder State Park. 4,944.06

James H. Ludlow Associates, Surveyors, for Survey Work, Gunpowder State Park. 7,068.56

M. Jacqueline McCurdy, Attorney, for Title, Realty and Survey Work, Gunpowder State Park. (I-8-H) 1,440.00

Item 22.5 --

M. Jacqueline McCurdy, Attorney, for settlement of Bortner and Engle tracts, Gunpowder State Park. (I-8-I) 460.36

Rebecca H. Blanton, widow, for 102 acres, more or less and improvements, located east of Harford Road in the Eleventh Election District of Baltimore County, for Gunpowder State Park, with right of Optionor to remain on premises until November 1, 1962, rent free. (P-5-A) 45,000.00

(cont.)

(Department of Forests and Parks)

17- Continued:-

General Construction Loan of 1961 - Item 22.5 --

Paul S. Hofmann, Jr. and wife, for purchase of 37 acres, more or less, located on Big Falls Road, east of Hereford, for Gunpowder State Park. (P-5-D)	\$11,800.00
Benjamin Goldberg and wife, for purchase of 7.20 acres, more or less, located on Notchcliffe Road in the Eleventh Election District of Baltimore County, for Gunpowder State Park. (P-5-E)	7,200.00
June B. Simons and wife, for purchase of 3.671 acres, more or less on the west side of Harrisburg Expressway, in the Eleventh Election District of Baltimore County, for Gunpowder State Park. (P-5-F)	4,500.00

General Construction Loan of 1961 -

Item 31.4 --

Frederick Ward Associates, for partial payment for survey of Woods Island, Susquehanna State Park, approved March 16, 1962. (I-8-C)	413.85
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Item 32 --

Ernest F. Savage, for Construction of Storage and Service Building at Herrington Manor Recreation Area, with acceptance of low bid, plus \$250.00 for increased foundation walls.(9)	17,478.32 .
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DEPARTMENT OF GAME AND INLAND FISH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Game and Inland Fish, with payment to be made from the funds indicated:

Budget Program 3-09.03.00.04-08 (Federal Aid)

Mrs. Ola Eliás, widow, for purchase of approximately 40 acres as an addition to public hunting lands adjoining the Ellis Bay Wildlife Management Area in Wicomico County. (Reserve to Owners and heirs, personal representatives and assigns, all the growing timber or trees now growing or standing upon the tract of land for a period of five years from the date of conveyance, together with the right of ingress and egress for the purpose of removing said timber and trees when cut.)	\$20 per acre.
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DEPARTMENT OF LABOR AND INDUSTRY:

The Secretary brought to the attention of the Board a request from the Department of Labor and Industry, dated April 13, 1962, for permission to write-off sum due from Tower Cleaners, in the amount of \$5.50, which has been found to be uncollectible.

The Board approved this request.

DEPARTMENT OF MARYLAND STATE POLICE:

1- The Secretary brought to the attention of the Board a report from the Department of Maryland State Police, dated May 9, 1962, of lightning damage to the radio tower and antenna located at Barrack "I", Easton, Maryland, on April 20, 1962, estimated at \$364.97.

2- The Board authorized the Department of Public Improvements to award the following contracts for the proposed construction of New Sewage Disposal System and Stream Relocation for the State Police Barracks "D", Benson. The work involved is contingent upon the acquisition of certain property not owned by the State, negotiations for which have been underway for sometime. When a determination has been reached as to the final outcome of these negotiations, the Department of Public Improvements will report to the Board which of the following contracts has been undertaken.

Budget Program 3-07.05.00.61-61, in accordance with Directive of the House Ways and Means Committee relative to the use of surplus funds in lieu of 1961 General Construction Loan Funds which will be cancelled in a later agenda.

Ruth Engineering Company, Inc., for Base Bid and Alternate #1. (Item 25-A)	\$26,000.00
Construction Maintenance, Inc., for Base Bid, rejecting Alternate #1. (Item 33)	12,954.00 .

(cont.)

(Department of Maryland State Police)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police, with payment to be made from the funds indicated:

Budget Program 3-07.05.00.61-61 --

Sanford Jackson, Inc., for Change Order #1 to contract approved September 19, 1961 for construction of Pistol Range at Waldorf Barracks. (C-16-A) \$ 782.00

Construction Maintenance, Inc., for Change Order #1 to contract approved November 13, 1961 for Sanitary Facilities for Lavale Barracks. (C-16-B) 150.00

Budget Program 07.05.00.03-08 --

Webster Waterproofing Company, for repointing and waterproofing Waterloo Barracks. (Item 25-B) 910.00

General Construction Loan of 1961 - Item 10 --

Ferdinand P. Kelly, Architect, for plans and specifications for Swimming Pool Addition to New Gymnasium. Type "B" fee. (A-1-G) - - - .

DEPARTMENT OF MENTAL HYGIENE:

The Secretary brought to the attention of the Board a request from the Department of Mental Hygiene, dated April 25, 1962, for permission to write-off as uncollectible the following accounts in the Journal Voucher listed below:

October 1961 Journal Voucher #02484 \$17,066.00.

These vouchers were submitted in accordance with the procedure approved by the Board at the meeting on October 5, 1960, and as approved by the State Comptroller's Office, the State Auditor and the State Law Department.

The Board approved this request.

DEPARTMENT OF MOTOR VEHICLES:

1- The Secretary advised the Board of receipt of information of settlement agreed upon in connection with fire loss on December 9, 1961 to exterior wall of the Headquarters Building of the Department of Motor Vehicles, in the amount of \$2,001.36.

2- The Board appointed a committee consisting of:

Mr. James G. Rennie, Director of the Department of Budget and Procurement
Mr. Albert P. Backhaus, Director of the Department of Public Improvements
Mr. James J. O'Donnell, Director of the State Planning Department,

to review all requests for the use of the present building of the Department of Motor Vehicles after the department moves to its new location on the Ritchie Highway, Anne Arundel County, and submit their recommendations for consideration by the Board.

3- Upon the recommendation of the Department of Budget and Procurement, the Board approved the allotment of 8,550 sq. ft. in the old Department of Motor Vehicles Building, on the south end of the main floor, for the use of the State Department of Education-Division of Vocational Rehabilitation. It was stated that the Department of Motor Vehicles plans to move into the new quarters about June 15, 1962. The details for the necessary renovations, etc. are to be cleared with the Department of Budget and Procurement and the Department of Public Improvements, in the usual way.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Motor Vehicles, with payment to be made from the funds indicated:

General Construction Loan of 1960 - Item 6 --

Meierjohan-Wengler, for a cast bronze plaque for the New Headquarters Building. (Item 26) \$ 178.00

Joseph F. Hughes & Co., Inc., for Change Order #16 to contract approved February 13, 1961 for Construction of New Headquarters Building. (C-17-A) 7,731.50

Joseph F. Hughes & Co., Inc., for Change Order #17 to contract approved February 13, 1961 for Construction of New Headquarters Building. Fee applicable to Fletcher and Fletcher. (C-17-B) 48,650.28 .

DEPARTMENT OF PUBLIC IMPROVEMENTS:

1- The Secretary brought to the attention of the Board the Monthly Progress Reports of the Field or Construction Division of the Department of Public Improvements covering the months ending March 31, 1962 and April 30, 1962, copies of which had previously been furnished to the Board members.

The Board ordered these reports filed.

2- See: General Emergency Fund, Item 7, Page 377, of these Minutes.

DEPARTMENT OF TIDEWATER FISHERIES:

The Secretary presented to the Board the second Supplemental Agreement between the State of Maryland, on behalf of the Department of Tidewater Fisheries, the Board of Public Works, and C. J. Langenfelter & Son, Inc., in connection with the Oyster Shell Contract between the State of Maryland and Langenfelter.

This Supplemental Agreement permits Langenfelter to dredge shells for its own use and disposal up to December 31, 1972, provided, however, that the shells have been paid for by the company in accordance with the company's obligations under the current contract.

The Board approved the Supplemental Agreement and authorized its execution.

EASTERN SHORE STATE HOSPITAL:

1- The Board approved construction Item 2 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Eastern Shore State Hospital:

General Construction Loan of 1955 - Item 61 List 1 \$ 118.58 .

2- The Board approved the execution of a Right-of-Way Agreement between the Eastern Shore State Hospital and the Eastern Shore Public Service Company and the Chesapeake and Potomac Telephone Company of Maryland for the placing of one (1) Guy Stub on the property of the hospital along Woods Road. This Agreement was recommended by the Department of Public Improvements. (Item P-2)

GENERAL EMERGENCY FUND:

1- The Board approved the following requests brought by the Secretary, for Allocations from the General Emergency Fund, for the 1962 fiscal year:

Department of Geology, Mines and Water Resources - \$13,500.00 further allotment toward the cost of the flood control project at Kitzmiller. This amount supplements two previous allocations: \$15,000.00 in 1960 and \$16,000.00 in 1961 from the General Emergency Fund, as well as \$15,000.00 in the General Construction Loan of 1960-Item 3, making a total allotment from the State of \$59,500.00. (09.05.00.08-12)

Board of Public Works - \$555.00, for indexing the Minutes, to be paid to Mrs. Else Klein, hired on a contractual basis. The total cost of the project will be \$4,750.00, which will be paid on a monthly basis between April 1, 1962 and March 1, 1964. (Budget Program .06.03.01-08)

Board of Public Works - \$1,980.00, for two display cases for the Silver Service from the U. S. S. Maryland. (Budget Program .06.03.12-12)

2- The Board approved the following requests brought by the Secretary, for allocations from the General Emergency Fund, for the 1963 fiscal year:

Board of Public Works - \$2,220.00, to be expended in the 1963 fiscal year for indexing the Minutes. Funds in the amount of \$1,975.00 for the 1964 fiscal year for this purpose will be included in the budget request for 1964. (Budget Program .01-08)

Department of Economic Development - \$8,000.00, to cover the cost for a Maryland exhibit at the 5th International Food Congress and Exhibition, to be held in the New York Coliseum, September 8-16, 1962.

War Memorial Commission - \$1,201.50, as the State's share of the cost of installing a sound system. The City of Baltimore has guaranteed a like sum of money toward this work.

3- Upon the recommendation of Mr. Rennie, the Board approved the following allocations from the General Emergency Fund to the agencies indicated, from the 1962 year:

(cont.)

(General Emergency Fund)

3- Continued:-

Administrative Office of the Courts - \$10,000.00 to pay on-hand and unpaid bills, as well as estimated bills for the balance of the fiscal year in the program for court costs incurred by Indigent Defendants. (05.02.00.05)

State Athletic Commission - \$4,200.00, to cover salary and operating expenses for the balance of the current fiscal year, due to loss of revenue. (07.16.00.01)

Executive Department - \$800.00 for the Commission on Interracial Problems and Relations to supplement present appropriations to cover operating expenses for the balance of the current fiscal year. (06.01.00.05)

Military Department - \$4,824.00, to cover incidental expenses incurred by National Guard personnel called to duty because of the natural disaster on the east coast, especially at Ocean City. (07.03.00.02 - \$136.00 and 07.03.00.05 - \$4,688.00)

4- Upon the recommendation of Mr. Rennie, the Board approved the following allocation from the 1963 General Emergency Fund to the agency indicated:

Board of Public Works - \$1,000.00, for the contribution by the State to the cost of a monument at Gettysburg to honor the last Confederate veteran who died, as requested by the Senate Joint Resolution No. 7 of the 1962 regular session of the General Assembly. (06.03.00.12)

5- At its meeting of October 4, 1961 the Board approved the allocation of funds from the General Emergency Fund for the expansion of the Print Shop of the State Comptroller's Office, Annapolis. Of these funds, \$1,265.00 was approved for purchase of additional equipment. Inasmuch as the equipment will be owned by the Comptroller's Office, the Board today approved the allocation of the \$1,265.00 to the budget of the State Comptroller (1-06.04.05.03-11) rather than the budget of the Board of Public Works (06.03.00.19-08) as originally approved. (Item M-1)

6- Upon the recommendation of Mr. Backhaus, the Board approved the following allocations from the 1962 General Emergency Fund to the agency indicated:

Workmen's Compensation Commission - \$12,497.00, for alterations to building at -108 E. Lexington Street, for contract with the Mapp Contracting Company. (1-07.08.00.01)

Maryland Penitentiary - \$2,500.00, to cover expenses of removing the east wall of Annex #2 of "C" Dormitory, which was originally a part of an older building already razed. (1-12-01.04.04)

7- Upon the recommendation of Mr. Backhaus, the Board approved the following allocations from the 1963 General Emergency Fund to the agency indicated:

Department of Public Improvements - \$1,800.00, to cover the temporary appointment of three men to assist in bringing up to date the Fire Insurance Coverage Check Lists. (1-06.10.00.01)

Superintendent of Public Buildings and Grounds - \$300.00, to cover the installation of the National Exchange Clubs' Freedom Shrine in the corridor of the State House in Annapolis, opposite the main stairway on the side of the Senate Chamber wall. (1-06.16.00.02)

LEASES:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following new and renewal leases by the State Agencies indicated:

Department of Forests and Parks - agreement which provides desk space for the department's representative in the office of the Soil Conservation Service of the U.S. Department of Agriculture at 216 High Street, Chestertown, Maryland, effective May 1, 1962, at a monthly rate of \$20.00, which includes heat, light, janitorial services and supplies, and other utilities. This agreement will continue until terminated by either party upon 30 days' written notice.

Department of Employment Security - renewal of lease with George Sachs, as Lessor, covering space in two rooms in the basement of Evans Hotel, Prince Frederick, Maryland, effective for a term of one year from June 15, 1962, at an annual rental of \$480.00.

(cont.)

(Leases)

1- Continued:-

Department of Employment Security - renewal of lease with James Hinman, as lessor, covering space on the first floor of a building on Beechwood Street, Princess Anne, Maryland, effective for a term of one year from July 1, 1962, at an annual rental of \$600.00.

Department of Employment Security - new lease with Ruth I. Burgett, as Lessor, covering space on the entire first floor of 503 West Isabella Street, Salisbury, Maryland, effective for a term of one year from May 1, 1962, at an annual rental of \$1,800.00.

Department of Forests and Parks - new lease with LaVale Drug Store, Inc., as Lessor, covering space at 1068 National Highway, LaVale, Maryland, at an annual rental of \$3,840.00, effective for a term of one year from July 1, 1962.

Department of Forests and Parks - as Lessor - new agreement covering concession rights at Gambrill State Park, Frederick County, Maryland, with C. Ernest Pfeifer, as Lessee, effective for a term of one year from January 1, 1962, at an annual rental of \$176.00.

Department of Forests and Parks - as Lessor - renewal of agreement covering concession rights at Washington Monument State Park, Washington County, Maryland, with Mr. Foster Ford, as Lessee, effective for a term of one year from January 1, 1962, at an annual rental of \$75.00.

State Department of Health - new lease with Howbren Realty, Inc., as Lessor, covering space on the ground floor of 2309 and first floor of 2313 North Charles Street, Baltimore, Maryland, effective for a term of two years from July 1, 1962, at an annual rental of \$3,300.00. The lessee has the option to renew this lease for a term of five years upon expiration, at the same terms and conditions, with right to terminate at any time during this period upon six months' written notice to the lessor.

Department of Motor Vehicles - extension of present lease on a monthly basis beginning June 1, 1962, with the Mayor and City Council of Baltimore City, as Lessor, covering space occupied by the Unsatisfied Claims and Judgment Fund on the entire fifth floor and rooms Nos. 606 through 610 on the sixth floor of 100-104 West Baltimore Street, Baltimore, Maryland, at a monthly rental of \$832.69. The agency will remain in these quarters until the new Motor Vehicles Building is ready for occupancy.

Department of Employment Security - new lease with Major C. and Ira Todd, Jr., as Lessor, covering space on the first floor of a building to be erected at 930-932 West Main Street, Crisfield, Maryland, effective for a term of ten years from July 1, 1962 (or date of occupancy) at an annual rental of \$6,900.00.

State Roads Commission - new lease with L. R. Waesche & Sons, Inc., as Lessor, covering one metal garage at Thurmont, Maryland, effective for a term of two years from July 1, 1960, at an annual rental of \$600.00, to be used for the storage of equipment.

State Roads Commission - as Lessor - renewal of lease with Floyd Wickham, as Lessee, covering land south of relocated US Rt. 340, Jefferson, Maryland, effective for a term of eight months from May 1, 1962, at an amount of \$150.00 for rental for the period.

State Roads Commission - as Lessor - renewal of lease with Charles E. and Mabel S. Janne, as Lessee, covering premises on west side of Md. Rt. 152, Joppa, Maryland, effective for a term of one year from June 1, 1962, at an annual rental of \$1,200.00. Lessee has right and option to purchase property for \$16,000.00 at any time during the term of lease upon 60 days' written notice to the lessor.

State Roads Commission - as Lessor - new lease with Nicholas N. Zemo, as Lessee, covering land on west side of relocated Md. Rt. 67, near Knoxville, Maryland, effective for a term of one year from March 1, 1962, at an annual rental of \$100.00.

2- Mr. Rennie advised the Board of the termination of present lease between the Comptroller of the Treasury and Newton Lodge #56, 100F, as Lessor, covering space on the third floor of 132 East Main Street, Salisbury, Maryland, as of April 30, 1962, with annual rental of \$1,200.00. The expiration date would have been September 30, 1962.

Effective May 1, 1962 the Comptroller of the Treasury will lease space at this same location, at an annual rental of \$1,560.00, to accommodate an increased force.

(cont.)

(Leases)

3- The Board approved execution of the following leases which have been negotiated by the State Roads Commission, effective for a term of one month from the dates listed and then to continue on a monthly basis:

<u>Lessee</u>	<u>Location</u>	<u>Annual Rental</u>	<u>Date</u>
Edward D. Brogan	Premises on Carrick Pl., Cumberland	\$1,020	3-1-62
Jacob D. Dawson	117 Paca St., Cumberland	300	3-1-62
Hazel Helt	Premises on Carrick Pl., Cumberland	1,080	3-1-62
Earl Jewell	227 S. Smallwood St., Cumberland	540	3-1-62
Mary Joseph	100 Railroad St., Westernport	240	2-1-62
Edward N. Lohr	1092 Braddock Rd., Cumberland	1,500	2-1-62
Daniel P. McKenzie	Premises on Carrick Pl., Cumberland	1,020	3-1-62
Margaret Muir	121 Paca St., Cumberland	300	3-1-62
William A. Myers	1210 LaVale Ave., LaVale	1,740	2-1-62
Nicholas Peterson	115 Paca St., Cumberland	300	3-1-62
Peter H. Plish	324 Avirett Ave., Cumberland	720	4-1-62
Sterling W. Ryan	114 Paca St., Cumberland	480	4-1-62
Joseph J. Serpone	102 Railroad St., Westernport	420	2-1-62
Herbert J. Stevens	Premises on Md. Rt. 36, Mt. Savage	480	3-1-62
Charles D. Troutman	220 Avirett Ave., Cumberland	600	4-1-62
John M. Trowell	Premises on Roberts Pl., Cumberland	1,020	3-1-62
Robert M. Wood	Premises on Carrick Pl., Cumberland	1,020	4-1-62
Charles R. Miller	39 Acorn Dr., West Annapolis	840	3-1-62
Frank Embert	5616 Carville Ave., Baltimore 27	1,380	2-1-62
Paul G. Ensor	131 Westminster Rd., Reisterstown	1,320	4-1-62
Richard N. Thompson	129 Westminster Rd., Reisterstown	1,080	4-1-62
Joseph Collins	300 Brinkleigh Dr., Ellicott City	1,380	4-1-62
Arthur C. Hoffman	9917 Dilston Rd., Silver Spring	1,080	1-1-62
Russell J. Jeansonne	9913 Dilston Rd., Silver Spring	1,080	4-1-62
George A. Sylvia	9908 Dilston Rd., Silver Spring	1,080	3-1-62
John M. Thompson	9918 Dilston Rd., Silver Spring	1,040	4-1-62
Paul J. Webb	9916 Dilston Rd., Silver Spring	1,080	3-1-62
Alice M. Davis	512 63rd Pl., Washington 27, DC	780	4-1-62
Eugene E. Henshaw	6412 Collidge St., Md. Park	720	4-1-62
Leroy F. Oswald	104 66th St., NE, Washington 27, DC	600	4-1-62
Stonewall J. Wilkerson	6501 Buchanan Ave., Md. Park	600	4-1-62
Donald J. Newlin	608 Ridge Ave., Hagerstown	600	1-1-62.

MARYLAND CHILDREN'S CENTER:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Children's Center, payable from the funds indicated:

General Construction Loan of 1960 - Item 88 --

Reproduction Specialties, for blueprints required in connection with planning and bidding. (I-12) \$ 6.00.

MARYLAND HOUSE OF CORRECTION:

1- The Board approved construction Item 14 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland House of Correction:

Board of Public Works - Fire Losses State Property Fund - Item 11 -

List 1 \$ 39.98 .

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved a request of the Department of Correction for permission to appropriate into the budget of the Maryland House of Correction, by budget amendment, \$16,560.00 received for the use of the institution's hospital facilities by the University of Maryland in the conduct of infectious disease experiments. \$650.00 of the funds received will be used for the purchase and installation of a whirlpool bath and approximately \$1,000.00 will be used for air conditioning certain hospital areas. The balance of the funds are to be used to supplement the institution's budget to pay all obligations of the 1962 fiscal year.

3- The Board authorized the following allocation, as set forth in agenda Item M-9-E of the Department of Public Improvements, for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by the Maryland Electrical Testing Company, Inc. These funds are to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the company.

General Construction Loan of 1960 -

Item 96 - Boiler Replacement.

\$ 35.00 .

(cont.)

(Maryland House of Correction)

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction, payable from the funds indicated:

General Construction Loan of 1958 - Item 77--

The Mapp Contracting Company, for new Vocational Shop (formerly Dormitory "L").(Item 5)	\$9,500.00
Reproduction Specialties, for blueprints required in connection with planning and bidding. (I-12)	10.80

General Construction Loan of 1960 - Item 96 --

T. A. Ward, for allocation for employer's share of Social Security, for pay period December 20 to December 31, 1961. (M-7)	6.51
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General Construction Loan of 1962 - Item 79 --

Victor Kramer Company, Inc., Laundry Consultants, for the preliminary rendering of a study as to layout, additional equipment needed, etc. for additional laundry facilities, the funds for which are to be in- cluded in the proposed General Construction Loan of 1963. All pro- jects must be in the hands of the State Planning Department by July 1, 1962. (A-2)	- - - .
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MARYLAND PENITENTIARY:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Penitentiary, payable from the funds indicated:

Maryland Penitentiary State Use Industries, Account #770 --

John H. Cole & Sons, Inc., for gutter and downspout renovations, with acceptance of Bid Item 1 (various shop buildings). (23)	\$1,259.00
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Budget Program 12.01.04.04-08 --

The Wallace & Gale Co., Inc., for gutter and downspout renova- tions, with acceptance of Bid Item 2 ("A" Building and "C" Dormitory) (Item 23)	1,095.00
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Budget Program 1-12.01.04.04 --

For razing the east wall of Annex #2 of "C" Dormitory, a part of an older building previously demolished, which has become a hazard to life and property. The Board approved the recommend- ation that an allocation be made from the General Emergency Fund to the agency so that bids may be solicited. (M-8)	\$2,500.00+
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MARYLAND SCHOOL FOR THE DEAF:

1- The Secretary brought to the attention of the Board a request from the Maryland School for the Deaf, dated May 1, 1962, for permission to name the new Athletic Field "The Creager Memorial Athletic Field".

The Board approved this request.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland School for the Deaf, payable from the funds indicated:

General Construction Loan of 1959 - Item 97 --

Treeland Nurseries, Inc., for planting at the New Primary School Building. (Item 1)	\$5,505.50
Reproduction Specialties, for blueprints required in connection with planning and bidding. (I-12)	6.00 .

MARYLAND STATE REFORMATORY FOR MALES:

The Board approved construction Item 7 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1949 - Item 61B1	List 2	\$ 27.79 .
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MARYLAND STATE REFORMATORY FOR WOMEN:

The Board approved construction Item 8 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland State Reformatory for Women:

General Construction Loan of 1960 - Item 100	List 9	\$ 271.03 .
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MARYLAND TRAINING SCHOOL FOR BOYS:

1- The Board approved construction Items 12 and 14 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1959 - Item 74	List 59	\$ 92.48
Board of Public Works-Fire Losses State Property Fund #751 --		
- Item 14	List 14	197.60 .

2- Mr. Backhaus advised the Board, in agenda Item M-9-B, that all of the work under the following appropriation has been accomplished, acknowledgement has been received, and requested that the unused portion of the completed project be cancelled:

General Construction Loan of 1959 -		
Item 75 - Renovation of Kent and Charles Cottages.		\$ 234.32 ,

The Board approved this request.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Training School for Boys, with funds payable as indicated:

General Construction Loan of 1960 - Item 83 --		
E. & J. Kibler, for Change Order #2 to contract approved		
September 19, 1961 for Athletic Field Construction. Fee		
applicable to Maryland Surveying and Engineering Co.,		
Inc. (C-10)		\$ 415.00 .

MARYLAND TUBERCULOSIS HOSPITALS:1- Henryton State Hospital:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Henryton State Hospital, with funds payable as indicated:

Budget Program 10.01.12.03-08 --		
Blair Brothers, for Stucco Renovation, Waterproofing and Painting		
on the West Extension, with acceptance of Base Bid and Alternate		
#1. Alternate #2 is rejected. (Item 7)		\$7,362.00 .

2- Mount Wilson State Hospital:

a. The Board approved the recommendation of the Department of Public Improvements, agenda Item M-2, that a new Hog House be constructed by the Bureau of Tuberculosis Central Maintenance Crew and maintenance personnel of Mount Wilson Hospital, on the grounds of the hospital, to replace the Hog House which is located on the hospital's property acquired by the State Roads Commission for use in connection with the proposed Northwest Expressway. The purchase of materials is estimated to be \$2,500.00. Funds are available in Budget Program 1962, Fund 11-10.01.10.25.

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Mount Wilson State Hospital, with funds payable as indicated:

Budget Program 10.01.10.03-08 --		
The Wallace & Gale Company, for additional work under contract		
approved January 3, 1962 for emergency repairs to roof of the		
East Wing of the Main Hospital Building. (Item 16)		\$1,698.93 .

3- Pine Bluff State Hospital:

Mr. Backhaus submitted to the members of the Board, through agenda Item M-12, an Agreement between the State of Maryland-Board of Public Works, the Wicomico County Urban Services Commission and the Mayor and Council of Salisbury, whereby for a lump sum payment to the State of \$1,500.00, the State relinquishes the house connection charges of \$62.50 for each 6" connection and \$75.00 for each 8" connection made prior to June 14, 1966 to the State-constructed sanitary sewer in River Road (Salisbury, Maryland) between Pine Bluff State Hospital and the corporate limits of the City of Salisbury. The original Agreement for these charges is dated June 14, 1951.

(cont.)

(Maryland Tuberculosis Hospitals)

3- Pine Bluff State Hospital - Continued:-

This Agreement was prepared by the State Law Department in accordance with the action of the Board of Public Works at its meeting of February 8, 1960.

The Board approved execution of the Agreement submitted. The lump sum payment of \$1,500.00 is to be credited to the Annuity Bond Fund Reserve account for the General Construction Loan of 1949 (9-01.01.00.35).

MARYLAND UNSATISFIED CLAIM AND JUDGMENT FUND BOARD:

The Secretary brought to the attention of the Board a request received from the Maryland Unsatisfied Claim and Judgment Fund Board, dated February 15, 1962, that the Board declare an emergency to exist in connection with the classification of "Assistant Manager, Unsatisfied Claim and Judgment Fund".

Also submitted to the Board was the recommendation of the Standard Salary Board as to this request.

After due consideration, the Board approved the request and declared an emergency to exist as to this position.

MILITARY DEPARTMENT:

1- The Secretary advised the Board of receipt of information of settlements agreed upon in connection with the following fire losses at the Military Department's properties:

January 26, 1962, Fifth Regiment Armory, Room 15	\$327.68 Building
	25.00 Contents
	\$352.63 Total.

February 9, 1962, National Guard Hangar, Martin Field	\$337.50 Building.
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department, with payment to be made from the funds indicated:

Budget Program 07.03.00.03-08 --

Duke & Frazier, for Repairs to the Wood Drill Floors, Prince Frederick Armory. (24-A)	\$1,862.00
Heidler & Branzell, for Furnishing and Installing two new Check Valves and Repairs to Sewer Line at Annapolis Armory. (24-B)	190.00

General Construction Loan of 1960 - Item 8 --

Howard N. Carter & Sons, Inc., for emergency repairs to condensate pump and frozen steam return lines at the 104th Tactical-Fighter Squadron, Martin Airfield. (24-C)	281.50
Baltimore Gas and Electric Company, for repairs to underground electrical equipment at the 104th Tactical-Fighter Squadron, Martin Airfield. (I-11-B)	569.70

General Construction Loan of 1960 - Item 10 --

Maryland Surveying & Engineering Co., Inc., for property outline survey of the Ragones property, acquired for the site of the Medical Battalion Armory. (I-11-A)	862.00
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MISCELLANEOUS:

1- The Secretary reported to the Board concerning receipt of two checks, each in the amount of \$50.00, from Dr. Carl P. Russell in payment of rent for the months of May and June 1962, for 17 State Circle, Annapolis, Maryland, which is a part of the property purchased by the State from the Annapolis Elks--Clubs, known as the Brooksby-Shaw House. Check No. 759, dated May 10, 1962 covers rental for June and Check No. 737, dated May 3, 1962 covers rental for May, both checks to be credited to the General Funds of the State.

The Board accepted this report.

2- The Board confirmed the approval which had previously been given for adoption of the following Resolution relative to the proposal of the United States Corps of Engineers to reopen the inlet and dredge the harbor at Ocean City, Maryland, as shown on drawing File 53, Map 221, at Federal expense.

(cont.)

(Miscellaneous)

2- Ocean City, Maryland - Continued:-

"WHEREAS, The U. S. Army Engineer District, Baltimore, Corps of Engineers proposes maintenance dredging of the Federal project channel through the inlet at Ocean City, and

"WHEREAS, it is proposed to deposit the material to be dredged on the Atlantic Ocean side of Assateague Island immediately south of the inlet with a view to closing the breach between the south stone jetty and Assateague Island, and

"WHEREAS, the deposit of the dredged material will be such as to tie in with the existing sand dunes on Assateague Island, and

"WHEREAS, the Corps of Engineers have been endeavoring to secure damage releases from property owners of the land on which the deposit of materials will be made, and

"WHEREAS, in view of the changing conditions and complexity of the situation and the actual determination of all owners of the property involved would require extensive research and time, and

"WHEREAS, the proposed work is urgently needed to provide a safe and reliable passage for navigation between the Atlantic Ocean and Sinapuxent Bay,

"NOW, THEREFORE, be it resolved that the Board of Public Works of the State of Maryland does hereby assure the United States Government, U. S. Army Engineer District, Baltimore, Corps of Engineers, that it will hold and save the United States and its contractors and agents free from any and all claims for damages in connection with the deposit of dredged materials."

3- a. The Board confirmed the approval previously given by the individual members for a further allotment of \$13,500.00 from the General Emergency Fund to the budget of the Department of Geology, Mines & Water Resources to be used toward the cost of the Flood Control Project at Kitzmiller. This amount supplements two previous allocations: \$15,000.00 in 1960 and \$16,000.00 in 1961 - which were authorized from the General Emergency Fund, as well as the appropriation of \$15,000.00 in the General Construction Loan of 1960, Item 3, making a total allocation from the State of \$59,500.00.

b. The Secretary presented to the Board a request from the Mayor and council of Kitzmillersville that the State pay over to the Town the \$15,000.00 appropriated in the General Construction Loan of 1960 toward the cost of the Kitzmiller Flood Control Project, as well as the other funds which have been allocated for the project through the budget of the Department of Geology, Mines and Water Resources. The request, dated May 12, 1962, went into detail as to the various properties which have been optioned in connection with the project, which is estimated to cost \$519,000.00.

The Board directed that the \$15,000.00 in the General Construction Loan of 1960 should be encumbered on the books of the State Comptroller's Office to support the Options which the Town of Kitzmillersville has signed. However, the funds are not to be paid over to the Town until the Options are exercised.

This same policy will be followed in connection with the money allocated to the project through the budget of the Department of Geology, Mines and Water Resources. That is, when the funds become necessary for land acquisitions or work on the contract, they will be made available to the Town.

4- The Secretary brought to the attention of the Board a letter dated May 11, 1962 received from Mr. Daniel M. Foltz, Chairman of the South Hagerstown High School Band Boosters Association. Mr. Foltz reported that of the \$7,500.00 needed to finance the trip of the High School Band to Mason City, Iowa, for the Music Festival to be held June 19th, \$4,533.00 has been raised locally. Their request for assistance from the State amounts to \$2,967.00.

The Secretary reported to the Board that he had been advised by telephone by the Deputy Attorney General that the Board would not have the authority to appropriate State funds for this purpose.

Whereupon the Board denied this request for State assistance.

(cont.)

(Miscellaneous)

5- The Board confirmed the approval which had been given for the purchase of two Display Cases for the Exhibit of the Silver Service from the U.S.S. Maryland in the State House, Annapolis, Maryland. The Silver Service is presently located at the Maryland Historical Society. The cost of the Display Cases is \$990.00 each. The Board approved an allotment of \$1,980.00 from the Emergency Fund to the budget of the Board of Public Works (06.03.00.12-12) for this purpose.

The State will be reimbursed for these funds, as well as the \$1,500.00 which was allotted at the meeting of March 16, 1962 for the preparation of 5,000 copies of a small pamphlet relating to this Silver Service.

6- The Board heard a request from Mrs. Victor M. Marken, Chairman for the restoration of a Monument located two miles south of Frederick. This letter had been addressed to the State Comptroller for State participation in the repair and restoration to the Confederate Memorial located on the west side of old U. S. Route 240, between the City of Frederick and Urbana, Maryland. This memorial is to the Southern Soldiers who fell on the Monocacy Battlefield. The condition of the monument was presented by the Director of the Department of Public Improvements, and photographs of the monument were presented for the inspection of the members of the Board.

Upon the recommendation of the Governor, the Board directed that the matter be referred to the Maryland Civil War Centennial Commission.

7- Mr. Rennie presented to the Board a recommendation that an allotment of \$1,000 be made from the General Emergency Fund of 1963 to cover the provisions of Senate Joint Resolution No. 7 (1962 Session of the General Assembly). This Resolution provides "That the State of Maryland be requested to participate in the placing of a monument at Gettysburg to honor the last Confederate Veteran who died." This matter was first submitted to the Board at its meeting of February 13, 1962.

The Board approved this recommendation and directed that payment be made in the fiscal year 1963 to the Centennial Committee for Procuring a Monument to the Last Confederate Soldier, United Daughters of the Confederacy, through the budget of the Board of Public Works.

8- The Director of the Department of Public Improvements advised the Board that his department had investigated the proposed installation of the National Exchange Clubs' Freedom Shrine in the corridor of the State House in Annapolis, and recommended that the Shrine be installed opposite the main stairway on the corridor side of the State Senate Chamber wall.

The Board approved this recommendation and authorized an allocation of \$300.00 from the 1963 General Emergency Fund to the budget of the Superintendent of Public Buildings and Grounds (1-06.16.00.02), for the necessary installation work. (Agenda Item M-13)

MONTROSE SCHOOL FOR GIRLS:

1- Mr. Backhaus advised the Board, in agenda Item M-9-B, that all of the work under the following appropriations has been accomplished, acknowledgement has been received, and requested that the unused portion of the completed project be cancelled:

General Construction Loan of 1958 -

Item 59 - Renovations and Improvements in Electrical, Sanitary and Heating facilities in Administration Building and White, Brown, Stone and Engineer's Cottages. \$7,710.96

Item 60 - Fire Protection facilities in Bond, Potts, Meyer and Wilson Cottages, and installation of Master Annunciator Panel in Administration Building. 1,396.45.

The Board approved this request.

2- The Board approved the requests, submitted in Items P-9-A and P-9-B of the agenda of the Department of Public Improvements, for permission to purchase the following properties for Montrose School for Girls, with payment to be made from the General Construction Loan of 1962, Item 71. Options had been taken on these properties in accordance with the approval given by the Board at its meeting of February 13, 1962, for the purchase of the acreage comprising the water supply for Montrose School for Girls.

(cont.)

(Montrose School for Girls)

2- Continued:-

Ragan M. Daub and Dorothy A. Daub, his wife, of 60+ acres of ground in the Fourth Election District of Baltimore County, at \$42,000 in fee. (Any acreage in excess of 60 acres to be purchased for \$700.00 per acre; and adjustment under 60 acres will reduce the purchase price by \$700.00 per acre.)

The Owners agree that no raw sewage will be discharged through the 20-ft. easement reserved by them.

The State agrees to:

Make settlement within six months from date of option.

Use the north side of Jessups Spring Road as the southernmost boundary line of the area to be acquired.

Allow the Optioner's tenants to harvest their crops, which must be fully harvested no later than November 1, 1962.

John N. Agle and Nan Hayden Agle, his wife, James Roger Agle, unmarried, Joseph V. Eberhart and Regena E. Eberhart, his wife, Committee for Teresa Agle, unmarried, incompetent, of 26+ acres of ground in the Fourth Election District, Baltimore County, at \$25,600.00 in fee (\$600.00 per acre, plus \$10,000.00 severance damage, plus \$600.00 expenses.) (Any acreage in excess of 26 acres to be purchased for \$600.00 per acre; any adjustment under 26 acres will reduce the purchase price by \$600.00 per acre.)

The State agrees to pay J. Temple Smith, Attorney for all the heirs of James Agle, deceased, who has advanced the same, all the costs, including a fair fee, to have a Committee appointed and secure the necessary order allowing the Committee for Teresa Agle to execute the Option, Contract, and, subsequently, a Deed to the State of Maryland - the total expenses and fee for same are not to exceed the sum of \$600.00, indicated above.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Montrose School for Girls, payable from the funds indicated:

Budget Program 11.01.05.04-08 --

Blair Brothers, for Interior Painting at the Gardner Building and Putts Cottage, with acceptance of Bid Items 1 and 2.(17) \$2,239.00

The Fick Bros. Roofing Company, for Change Order #2 to contract approved November 13, 1961 for Roof Repairs to Field Building. (C-11) 166.00

General Construction Loan of 1962 - Item 71 --

Van Reuth and Weidner, for survey work on the properties to be acquired to protect the existing water supply, as considered on February 13, 1962. Payment to be based on total acreage of 82 acres. (A-1-I) 2,952.00 max.

MORGAN STATE COLLEGE:

1- The Board authorized the following allocations, as set forth in agenda Item M-9-E of the Department of Public Improvements, for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by the Maryland Electrical Testing Company, Inc. These funds are to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the company.

Federal Funds -

Dormitory \$ 180.00

General Construction Loan of 1961 -

Item 94 - Administration Building & Test 290.00

Item 95 - Spencer Hall 180.00

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Morgan State College, payable from the funds indicated:

Budget Program 13.02.00.04-08 --

The Fick Bros. Roofing Company, for Roof Renovations at the Edward P. Hurt Gymnasium. (13-B) \$2,374.00

Blair Brothers, for Exterior Painting, Holmes Hall and Baldwin Hall. (13-C) 3,792.00

(cont.)

(Morgan State College)

2- Continued:-

General Construction Loan of 1961 - Item 95 --

Donald Taylor Landscapes, for relocation of existing planting materials at Spencer Hall. (13-A)

\$ 300.00 max.

NEW CORRECTIONAL INSTITUTION FOR MALES:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the New Correctional Institution for Males, payable from the funds indicated:

General Construction Loan of 1959 - Item 85 --

J. Prentiss Browne, for architectural services rendered to date, approved July 6, 1960. (I-9)

\$23,950.22

General Construction Loan of 1959 - Item 86 --

C. William Hetzer, Inc., for rough grading. Fee applicable to Rummel, Klepper and Kahl. (Item 6)

188,310.00 .

PATUXENT INSTITUTION:

1- The Board approved construction Item 6 of the agenda of the Department of Budget and Procurement covering the following expenditures for the Patuxent Institution:

General Construction Loan of 1957 - Item 95	List 63	\$ 48.37
General Construction Loan of 1960 - Item 92	List 20	1,140.13
Item 92	List 20A	7,133.13
Item 92	List 21	712.00
Item 92	List 22	655.70 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Patuxent Institution, with payment to be made from the funds indicated:

Budget Program 12.02.00.04-08 --

Maryland Surveying and Engineering Co., Inc., for boundary survey of three parcels of land (90 acres, 9.5 acres and 10 acres) preparatory to transfer of deeds between this agency and the Department of Correction. (A-1-J)

\$2,734.00 max.

General Construction Loan of 1961 - Item 71 --

Whitman, Requardt & Associates, for engineering services in connection with supervision of the installation of Security Telephone System, for period February 1 to March 31, 1962. (I-10)

1,485.31 .

THE CLIFTON T. PERKINS STATE HOSPITAL:

1- The Board approved construction Item 4 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Clifton T. Perkins State Hospital:

General Construction Loan of 1957 - Item 54	List 8	\$ 217.00 .
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Clifton T. Perkins State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1960 - Item 68 --

The Weidemuller Construction Company, for Construction of Service and Storage Building, with acceptance of Base Bid, rejection of Alternate #1 and acceptance of proposed cost reduction items in the amount of \$6,900.00. Fee is applicable to Locke and Jackson. (Item 4)

\$113,900.00

Locke & Jackson, Architects, for additional blueprints. (Item I-6)

195.00

Gardens Blue Print & Photo Print Co., for blueprints required in connection with planning and bidding. (I-12)

36.00 .

PUBLIC SERVICE COMMISSION:

The Secretary brought to the attention of the Board a request received from the Public Service Commission, dated March 29, 1962, that the Board declare an emergency to exist in connection with the classification of "Assistant Chief Engineer". In considering this request, the Board had before it the recommendation of the Standard Salary Board as to this position.

The Board approved this request and declared an emergency to exist as to this position.

ROSEWOOD STATE TRAINING SCHOOL:

1- The Secretary reported to the Board that he had been contacted by Mr. Charles H. Tames, Sr., who owns a property on St. Thomas Lane immediately adjacent to the boundaries of Rosewood State Training School. Mr. Tames complained that since he had moved away from the property he has suffered damage which he attributed to the children of Rosewood State Training School. Mr. Tames has agreed to permit the institutional police to make occasional rounds on his property to prevent any further damage. Mr. Tames reported further that the damage to his property had been considerable and he felt that there should be some redress from the State.

The complaint was investigated by Dr. Isadore Tuerk, Commissioner of the Department of Mental Hygiene, and by Mr. Albert P. Backhaus. They concluded that there is evidence that some children at the school have been on the Tames property, but it was not determined that all of the damage had been caused by the children of the institution. Mr. Backhaus stated that he believed that there would be a moral obligation on the part of the State, and that stringent administrative steps should be taken to see that patients at the institution do not have access to the property.

After some discussion, the Board directed Mr. Backhaus to look into the possibility of purchasing this property for the State.

2- The Board approved construction Item 9 of the agenda of the Department of Budget and Procurement covering the following expenditures by Rosewood State Training School:

General Construction Loan of 1953 - Item 55	List 210	\$ 412.15
Item 55	List 234	137.20
General Construction Loan of 1958 - Item 34	List 211	384.00

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Rosewood State Training School, with payment to be made from the funds indicated:

Budget Program 10.03.05.03-08 --

Crest Contracting Company, for Road Repairs in Non-patient Areas. (Item 2)	\$1,499.00
The Wallace & Gale Company, for Roof Renovation for the Keating Building. (Item 18)	659.00
The Wallace & Gale Company, for Roof and Gutter Repairs at the Richards, Urner, Lane and Central Buildings. (Item 31)	2,319.00

Budget Program 10.03.05.03-09-902 --

Construction of a corncrib at the Farm Colony, to be identified as Corncrib #2, Building 126, using materials to be purchased from Budgetary Funds and institutional labor. (M-4)	2,000.00
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General Construction Loan of 1958 - Item 34 --

Reproduction Specialties, for blueprints required in connection with planning and bidding. (I-12)	5.40
The George H. Schuman Co., Inc., for Ventilating the Dormitories in Nurses' Station in Finesinger Building. (Item 8-B)	6,702.00

General Construction Loan of 1959 - Item 48 --

Colwill Construction Company, Inc., for Change Order #2 to contract approved June 12, 1961 for Alterations and Improvements to Various Buildings. Fee applicable to Stack, Cohen and Purdy, Inc. (C-12-A)	CREDIT .88.88+
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General Construction Loan of 1959 - Item 49 --

Commercial Contractors, Inc., for Change Order #2 to contract approved December 11, 1961 for Alterations and Improvements to 14 Buildings. Fee applicable to Maryland Surveying and Engineering Co. (C-12-C)	8,371.61
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General Construction Loan of 1960 - Item 52 --

Commercial Contractors, Inc., for Change Order #1 to contract approved December 11, 1961 for Alterations and Improvements to 14 Buildings. Fee applicable to Stack, Cohen and Purdy. (C-12-B)	1,675.08
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Commercial Contractors, Inc., for Change Order #3 to contract approved December 11, 1961 for Alterations and Improvements to 14 Buildings. Fee applicable to Maryland Surveying & Engineering Co., Inc. (C-12-D)	2,169.39
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(cont.)

(Rosewood State Training School)

3- Continued:-

General Construction Loan of 1961 -

Item 45 --

Reproduction Specialties, for blueprints required in connection with planning and bidding. (I-12) \$ 3.80

Item 46 --

Raymond Concrete Pile Division, for six test borings for the Spastic Building #5. (I-4) 420.30

Item 47 --

E. L. Stebbing & Co., Inc., for Replacement of Ceilings in Areas of Patients' Building #1, Long Term Care Colony. (8-A) 6,917.00

General Construction Loan of 1962 -

Item 43 --

Cyril H. Hebrank, Architect, for plans and specifications for New Spastic Building #6, with fee on Type "D" basis. (A-1-D) - - - -

Item 47 --

Cyril H. Hebrank, for extension of architectural appointment (approved May 16, 1960), to permit use of supplemental funds for Construction of Kitchen, Food Storage, and Employees Cafeteria. Type "B" Schedule. (A-1-C) - - - -

SOUTHERN MARYLAND CHILDREN'S CENTER:

(Formerly the Southern Regional Detention Center)

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Southern Maryland Children's Center, with payment to be made from the funds indicated:

General Construction Loan of 1959 -

Item 64 --

John K. Ruff, Inc., for Change Order #1 to contract, approved April 4, 1962, for Construction of this new institution. The site is lacking in normal utilities and a water supply system is required for use during the period of construction. Fee applies for John Winthrop Wolcott. (C-8) \$1,700.00

Item 65 --

John Winthrop Wolcott, Architect, for additional work necessitated due to delay in acquisition of site and award of contract for construction work, based on the 6% construction cost increase related to the architect's fee basis, plus the cost of reproduction of tracings. (Item I-5) 1,763.57 .

SPRINGFIELD STATE HOSPITAL:

1- The Director of the Department of Public Improvements presented to the Board a request from the Board of County Commissioners for Carroll County that the State of Maryland, through Springfield State Hospital, furnish potable water to the incorporated town of Sykesville, Maryland, and the areas adjacent to Maryland Routes 32 and 26. The proposal provided that the county would pay the State for such services at an established rate. The proposal has been developed as a result of pressure by the State Department of Health on Carroll County to move ahead on water and sewer problems. This proposal was recommended by the Director of the Department of Public Improvements.

Dr. Isadore Tuerk, Commissioner of Mental Hygiene, and Mr. R. Kenneth Barnes, Chief of the Division of Administration and Finance of that department, appeared before the Board and objected to the proposed arrangement on the grounds that the hospital is developing a need for the total water supply available. It was pointed out that the hospital is increasing its patient capacity; that the Central Laundry will be increasing its capacity; and that, sooner or later, the engineers for Carroll County will have to get water for the community. It was further pointed out that in only one other instance has the State provided water for other than State institutions and that was in a very limited amount at Jessup, Maryland.

Whereupon Mr. Miles moved that the request of the Board of County Commissioners for Carroll County be denied. The motion was seconded by the Comptroller, and unanimously adopted.

(cont.)

(Springfield State Hospital)

2- The Board authorized the following allocation, as set forth in agenda Item M-9-E of the Department of Public Improvements, for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by the Maryland Electrical Testing Company, Inc. These funds are to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the company.

General Construction Loan of 1960 -

Item 56 - Fire Escapes and Fire Alarm System \$ 240.00 .

SPRING GROVE STATE HOSPITAL:

1- The Secretary advised the Board of receipt of information of settlements agreed upon in connection with a personal fire loss to Mr. Frank Oakley on January 1, 1959, at Hilltop Cottage, Spring Grove State Hospital, in the amount of \$486.00.

2- The Secretary reported to the Board concerning a fire loss on April 27, 1962, to Main Building, Spring Grove State Hospital, with content loss of \$311.00 and building loss of \$130.00.

3- The Board approved construction Item 15 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Spring Grove State Hospital:

General Construction Loan of 1960 - Item 64 --

Eastern Window Shade Company, Inc., for tracks, rods and draperies in the New Infirmary Building. \$6,175.00 .

4- The Board approved the recommendation of the Department of Public Improvements (agenda Item P-3) and authorized the execution of an Agreement between Baltimore County and Spring Grove State Hospital, granting the County permission to lay, construct, and maintain a pipe or pipes for public utility purposes in the bed of Walker Avenue, Catonsville, Maryland. Upon completion of the work the County agrees to restore the bed of Walker Avenue to the same condition that it was in at the time said work is performed.

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Spring Grove State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1957 - Item 75 --

Reproduction Specialties, for blueprints required in connection with planning and bidding. (I-12) \$ 1.80 .

General Construction Loan of 1960 - Item 64 --

Meierjohan-Wengler, for cast bronze plaque for the J. Millard Tawes Building (Infirmary Building) (State's share). (Item 20) 55.00

John K. Ruff, Inc., for Change Order #4 to contract approved March 14, 1961 for Construction of Infirmary Building. Fee applicable to Booth and Somers. (C-14) 6,429.10 .

STATE DEPARTMENT OF EDUCATION:

1- The Secretary brought to the Board a request of the State Department of Education for an allotment of \$10,000.00 to be used for an index to the Maryland Historical Magazine. Before taking any action on this request, the Board suggested that it be referred to Dr. Morris L. Radoff, Archivist, for his consideration and recommendation.

2- The Board approved the request, submitted by Mr. Rennie, of the State Department of Education for the allotment of 8,550 sq. ft. of space in the old Department of Motor Vehicles Building, south end of the main floor, for the use of the Division of Vocational Rehabilitation, in lieu of the space presently rented from the A. S. Abell Company.

3- Bowie State Teachers College:

a. Mr. Backhaus advised the Board, in agenda Item M-9-B, that all of the work under the following appropriation has been accomplished, acknowledgement has been received, and requested that the unused portion of the completed project be cancelled:

General Construction Loan of 1961 -

Item 101 - Planning and Preparation of Preliminary Plans and Specifications for Kitchen and Dining Hall. \$6,860.00 .

(cont.)

(State Department of Education)

3- Bowie State Teachers College - Continued:-

b. Upon the recommendation of the Department of Public Improvements, agenda Item A-1-A, the Board approved the appointment of Marshall & Lewis, Architects, for work in accordance with appropriation, with fee on a Type "B" basis. The Fund Source will be Item 100, General Construction Loan of 1962, "Planning and preparation of preliminary plans and specifications for Dining Hall and Student Union Building".

By action of the 1962 General Assembly-this appropriation supersedes the one contained in Item 101 of the General Construction Loan of 1961. The appointment of Marshall & Lewis approved as Item A-1-Q of the Department of Public Improvements' Agenda of August 15, 1961 is therefore terminated, payment is to be made for work accomplished under the appointment, and the remaining balance in Item 101 of the General Construction Loan of 1961 will be reported as cancelled on an Agenda in the near future..

c. The Board authorized the following allocation, as set forth in agenda Item M-9-E of the Department of Public Improvements, for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by the Maryland Electrical Testing Company, Inc. These funds are to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the company.

General Construction Loan of 1961 -	
Item 98 - Rewiring	\$ 35.00 .

d. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Bowie State Teachers College, with payment to be made from the funds indicated:

General Building & Construction Company, for Remodeling of the Existing West Wing of the Administration Building for New Laboratories and Classrooms, with acceptance of Base Bid and Alternate #1. Fee is applicable to Louis A. Cuomo. (Item 29)	\$44,940.00
\$ 6,200.00 - Item 98, General Construction Loan of 1961	
30,540.00 - Item 99, General Construction Loan of 1961	
8,200.00 - Item 100, General Construction Loan of 1961.	

General Construction Loan of 1959 - Item 109 --	
Reliable Contracting Company, Inc., for Site Improvements at the New Laboratory School. This covers Change Order #2 to contract approved July 10, 1961. (C-5-B)	400.00
Ingleside Plumbing and Heating Co., Inc., for Emergency Repairs to Steam Conduit and Steam Manhole #7 at the Laboratory School Building. (Item 14)	521.85

General Construction Loan of 1961 -	
Item 98 --	
Louis J. Otremba, Inc., for Change Order #1 to contract approved March 16, 1962 for Rewiring Main Building, Electrical Distribution Alterations and Campus Lighting at the Laboratory School. Fee is applicable to McNeill & Baldwin. (C-5-A)	4,691.00
Item 101 --	
Marshall and Lewis, for Preliminary Plans and Specifications for Kitchen and Dining Hall. (I-2)	1,140.00 .

4- Coppin State Teachers College:

a. The Board approved construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Coppin State Teachers College:

General Construction Loan of 1961 - Item 123	List 56	\$ 406.64
- - - Item 123	List --	.344.85 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Coppin State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1957 - Item 140 --	
Baltimore Photo and Blue Print Co., for blueprints required in connection with planning and bidding. (I-12)	\$ 11.20 .

(cont.)

(State Department of Education)

5- Frostburg State Teachers College:

a. The Board approved construction Item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Frostburg State Teachers College:

General Construction Loan of 1958 - Item 104	List 58	\$ 280.00
General Construction Loan of 1961 - Item 107	List 57	1,372.00
Item 107	List 59	49.75
Item 107	List 60	439.90 .

b. Mr. Backhaus advised the Board in agenda Item M-9-B, that all of the work under the following appropriations has been accomplished, acknowledgement has been received, and requested that the unused portion of the completed project be cancelled.

General Construction Loan of 1958 -		
Item 104 - Equipment for New Laboratory School		\$.98
General Construction Loan of 1961 -		
Item 106 - Construction of Incinerator		9,500.00 .

The Board approved this request.

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Frostburg State Teachers College with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 114 --		
Reproduction Specialties, for blueprints required in connection with planning and bidding. (I-12)		\$ 12.00

General Construction Loan of 1960 - Item 122 --		
The John I. Vandegrift Company, for Change Order #11 to contract approved October 5, 1960 for Construction of Women's Residence Hall. (C-6)		116.01

General Construction Loan of 1961 - Item 108 --		
Harry D. Eisel and Gwendolyn H. Eisel, his wife, for property at 64 Beall Street, Frostburg, Maryland, for purchase in connection with the Expansion of Frostburg State Teachers College. (P-1)		12,500.00 in fee.

6- Salisbury State Teachers College:

a. Upon the recommendation of the Department of Public Improvements, the Board approved a change in the fee basis for the firm of Harold G. Burrill & Associates, whose appointment was authorized on August 15, 1961 for "Installation of New Boilers" at the Salisbury State Teachers College. The original fee was Type "B" and the change is to be to Type "C", due to specialized problems which are involved in the work. Payment is to be made from the General Construction Loan of 1961, Item 114. (A-1-B)

b. Mr. Backhaus advised the Board, in agenda Item M-9-B, that all of the work under the following appropriation has been accomplished, acknowledgement has been received, and requested that the unused portion of the completed project be cancelled:

General Construction Loan of 1959 -		
Item 118 - Construction of Gymnasium		\$ 241.53 .

The Board approved this request.

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Salisbury State Teachers College, with payment to be made from the funds indicated:

Mecco Engineering Co., Inc., for Alterations and Improvements to the Mechanical and Electrical Systems in the Main Building, with acceptance of Base Bid and Alternates 3, 4 and 5, rejecting Alternates 1 and 2. Fee applicable to Ernest F. Siegel and Associates. (30-B)		\$37,269.00
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\$11,273.10 - Item 111 - General Construction Loan of 1961		
25,995.90 - Item 113 - General Construction Loan of 1961.		

Budget Program 13.04.06.04-08 --

Goslee Roofing and Sheet Metal, Inc., for roof and gutter repair on Men's Dormitory, Laboratory School and Library Building. (15)		550.00 max.
(Labor and material cost plus)		

(cont.)

(State Department of Education)

6c- Salisbury State Teachers College - Continued:-

Budget Program 13.04.06.04-08 --

Howard Paint Mfg. Co., Inc., for Interior Preparation,
Plaster Repairs and Repainting Men's Dormitory in
Main Building. (30-A)

\$7,000.00

General Construction Loan of 1961 - Item 114 --

Pritzker & Scherr, Inc., for Installation of New Boilers
and Auxiliaries for Administration Building, with accep-
tance of Base Bid and Alternate 1, rejecting Alternate 2;
a thirty day option for reinstatement of Alternate 1.
Fee to Harold G. Burrill and Assoc., Inc. (30-C)

106,300.00 .

7- Towson State Teachers College:

a. The Board approved Item A-1-H of the agenda of the Department of Public Im-
provements relating to Towson State Teachers College, as follows:

"Reference is made to Item A-10-K of the meeting of July 6, 1960 for preparation
of plans and specifications for Infirmary and Health Center, and to Item A-5-H of
August 15, 1961 extending the appointment to cover working plans and specifications
to the firm of Schwab, Jewell and Wolf. This department has been notified by this
firm that as of April 30, 1962 this Partnership will be terminated.

Mr. Schwab will practice as Van Fossen Schwab; and
Mr. Thomas G. Jewell and Mr. L. Edward Wolf, as Jewell and Wolf.

It has been requested by these three partners that the Infirmary and Health Center
be completed by Jewell and Wolf. Approval is therefore recommended for the change
as noted above."

b. Mr. Backhaus advised the Board, in agenda Item M-9-B, that all of the work
under the following appropriation has been accomplished, acknowledgement has been
received, and requested that the unused portion of the completed project be cancelled:

General Construction Loan of 1960 -

Item 129 - Rewiring of Administration and Old Campus School
Building.

\$ 21.40 .

The Board approved this request.

c. Upon the recommendation of the Department of Public Improvements, the Board
approved award of the following contracts for the Towson State Teachers College, with
payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 125 --

Phillips Machinery & Tractor Co., for Change Order #1 to contract
approved February 13, 1962 for Overhauling Diesel Unit for Emer-
gency Generator. (C-7)

CREDIT \$2,221.30+

General Construction Loan of 1960 - Item 133 --

B. F. Owens and Associates, Architects, for Preliminary Plans
and Specifications for Additional Dining Hall. (I-3)

2,648.00 .

STATE DEPARTMENT OF HEALTH:

1- The Secretary brought to the attention of the Board a request received from the
State Department of Health, dated April 19, 1962, for permission to replace the fol-
lowing funds, lost from petty cash and not covered by insurance:

Bureau of Laboratories	\$ 86.66
Harford County	14.00
	<u>\$100.66.</u>

The Board approved the writing off of these amounts, which were part of the
\$7,000.00 working fund advanced by the State Comptroller's Office, and approved
their replacement by the State Comptroller's Office.

2- The Secretary brought to the attention of the Board applications which have been
submitted to the State Department of Health, under the provisions of Chapter 741,
Section 5, of the Acts of 1957 and as amended by Chapter 25 of the Acts of 1960, by the
agency for allocation of funds, to be payable out of monies appropriated by the said
law, to supplement monies provided by the municipality and the United States.

(cont.)

(State Department of Health)

2- Continued:-

After due consideration of these applications, recommended by the State Department of Health, the Board approved the following allocations, based on the figures submitted by the department:

The Town of Trappe - Project WPC-MD-57

Trappe-Sewerage:-

Total estimated cost	\$193,000.00
Federal Grant	29,374.00
State Grant	29,374.00.

Town of Boonsboro - Additional Grant - Project WPC-MD-34

Boonsboro-Sewerage:-

Total estimated cost	\$450,000.00
Federal Grant - Additional	10,000.00
State Grant - Additional	10,000.00.

STATE EMPLOYEES:

- 1- See: Comptroller of the Treasury)
 Department of Economic Development)
 Maryland Unsatisfied Claim and Judgment Fund)
 Public Service Commission)
 State Examining Boards) of these Minutes.
 State Insurance Department)
 State Roads Commission)
 State Scholarship Board)

2- The Secretary submitted to the Board a letter, dated May 23, 1962, received from the State Employees Standard Salary Board regarding the procedure for emergency salary action by the Board of Public Works.

The Board approved the suggested procedure and the agreement on emergency salary actions, set forth below:

A. PROCEDURE FOR EMERGENCY SALARY ACTION BY BOARD OF PUBLIC WORKS
 UNDER THE PROVISIONS OF SECTION 27A, ARTICLE 64A OF THE
 ANNOTATED CODE OF MARYLAND (1957 EDITION).

1. Request for emergency salary action should be made by the department head to the Secretary of the Board of Public Works.
2. Secretary of the Board of Public Works will forward Emergency Salary Action form to the department, with the request that the original and eight copies of the form be completed and returned to him.
3. When the forms, properly completed, are returned to the Secretary of the Board of Public Works, he will forward them to the Commissioner of Personnel.
4. The Commissioner of Personnel will complete Section A of part 2 on the form when the classification is submitted to the Standard Salary Board for its action.
5. After action by the Standard Salary Board, Section B of part 2 will be completed by the Secretary of the Standard Salary Board and the forms will be returned to the Secretary of the Board of Public Works.
6. After action by the Board of Public Works, the Secretary will complete Section C of part 2, retaining the original and forwarding copies of the form to the Governor, the Standard Salary Board, and the Department of Budget and Procurement.
7. The Secretary of the Standard Salary Board will await action by the Governor before notifying the department of the action on the request.

(cont.)

(State Employees)

2- Continued:-

B. AGREEMENT ON EMERGENCY SALARY ACTIONS

1. Requests which require emergency salary action by the Board of Public Works:
 - a. Adjustments not provided in the Annual State-wide Salary Study submitted to the General Assembly to be effective at the beginning of the fiscal year.
 - b. Adjustments to take effect at other than the beginning of the fiscal year.
 - c. Establishment of scales for new classes not provided in the annual budget submitted by the Governor to the General Assembly.
2. Requests which do not require emergency salary action by the Board of Public Works:
 - a. Adjustments contained in the Annual State-wide Salary Study which are forwarded to the General Assembly and which are to be effective at the beginning of the fiscal year.
 - b. New positions which are contained in the annual budget submitted by the Governor to the General Assembly.
 - c. New positions which are approved by the Board of Public Works.

3- At the request of the Governor, the Board considered the matter of the Mileage Allowance to State employees using privately-owned automobiles on official State business.

The Governor explained that at the recent session of the General Assembly a Bill was introduced and passed, in both Houses, that authorized and directed the State Comptroller to pay an allowance of not less than ten cents (10¢) per mile. The Governor explained that the fixing of such mileage allowance has always been a prerogative of the Board of Public Works and he felt it should continue that way. He therefore had vetoed Senate Bill #99. In order to carry out the wishes of the General Assembly, he requested the Board to consider a mileage allowance of ten cents (10¢) per mile.

Upon motion of the Comptroller, seconded by the Treasurer, the Board voted to raise the mileage allowance to ten cents (10¢) per mile, effective July 1, 1962.

This allowance shall be paid to the employee who uses his private automobile and without regard to the number of passengers he may have with him. Further, the Board directed the Secretary, in his notice to State Departments, to request that all department heads exercise careful supervision and in every possible case to consolidate the travel crews in as few automobiles as possible.

4- The Board approved an extension of sick leave in the following cases:

Comptroller of the Treasury - Carroll King, Auditor II, Admissions Tax Division, for a period of April 27, 1962, to May 14, 1962.

Department of Public Improvements - Thomas Earl Normoyle, Field Engineer II, from noon of June 12, 1962 to July 31, 1962, at which time this employee will be retired from State service.

Henryton State Hospital - Beatrice F. Davis, Food Service Worker, for a period of three months from April 28, 1962. If this employee is unable to return to duty at the end of that time, it is suggested that she be given a physical examination to determine her ability to remain in the State service.

State Roads Commission - Alexander Luckton, Jr., Assistant Engineer II in Division 52.3, for a period of three months from May 10, 1962, at noon. If this employee is unable to return to duty at the end of that time, it is suggested that a physical examination be given to determine the status of his case.

State Roads Commission - Thomas L. Garner, Shop Foreman in District 75, for the period of noon May 2, 1962 thru July 30, 1962, which is the maximum leave available to this employee.

(cont.)

(State Employees)

4- Continued:-

State Roads Commission - Bentley P. Salsbury, Right-of-Way Agent III in Division 80, for further extension of sick leave, for period of June 9, 1962 to July 12, 1962, which is the maximum leave available to this employee.

University of Maryland - Mrs. Isabella W. Steele, Laboratory Technician, for the period of May 8, 1962 to July 12, 1962. This is the maximum leave available to this employee as her illness began on July 12, 1961.

STATE EXAMINING BOARDS:

The Secretary brought to the attention of the Board a request received from the Maryland State Board of Public Accountancy, dated April 19, 1962, that an emergency be declared in connection with the following positions:

Secretary-Stenographer
Secretary-Treasurer.

Also submitted to the Board were the recommendations of the Standard Salary Board as to these classifications.

The Board approved this request as an emergency in accordance with the rules and regulations of the Standard Salary Board.

STATE INCENTIVE AWARDS BOARD:

At its meeting of June 12, 1961, a recommendation was submitted for the establishment of a small Library in the Baltimore State Office Building, for the use of every agency and employee located in that building. The Secretary submitted a report received from the Committee appointed to investigate this recommendation, dated April 5, 1962, recommending:

"That the library of the State Department of Health, located in Room 1302 of the State Office Building-Baltimore, be designated as the library, equipped with a complete set of the Annotated Code of Maryland and two sets of Maryland Reports, for general use of the agencies in the State Office Buildings-Baltimore."

The Board has authorized the transfer of a set of the Annotated Code of Maryland to the library of the State Department of Health, as well as two sets of the Maryland Reports. While this does not carry out the full suggestion made by Mr. Molter on May 15, 1961, it is, in the opinion of the Board, a step in the right direction. The only reason the full suggestion was not carried out is simply because of the lack of adequate space.

STATE INSURANCE DEPARTMENT:

The Secretary brought to the attention of the Board a request received from the State Insurance Department, dated March 30, 1962, that the Board declare an emergency in connection with the classification of "Assistant Chief Fire Investigator".

Also submitted to the Board were the recommendations of the Standard Salary Board as to this position.

The Board approved as an emergency this reclassification in accordance with the rules and regulations of the Standard Salary Board.

STATE OFFICE BUILDINGS - BALTIMORE:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the allocation of approximately 8,550 sq. ft. of space at the south end of the main floor of the building presently occupied by the Department of Motor Vehicles, for use by the State Department of Education-Division of Vocational Rehabilitation. It was stated that the department will move into its new quarters (Ritchie Highway, Anne Arundel County), about June 15, 1962.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Office Building-Baltimore, with payment to be made from the funds indicated:

Budget Program 06.17.00.01-08 --

H. E. Crook Company, Inc., for Change Order #1 to contract approved February 13, 1962 for Replacement of Two Damaged Light Standards on Parking Lot. (C-2)

\$ 105.00

Budget Program 06.03.00.19-08 --

The George H. Schuman Co., Inc., for Change Order #2 to contract approved November 13, 1961 for Mechanical and Electrical Alterations, etc., Comptroller's Office, State Office Building, Baltimore. (C-1)

CREDIT

400.00+.

STATE PLANNING DEPARTMENT:

The Secretary reported to the Board with reference to a request of the State Planning Department, dated April 3, 1962, for payment of \$94.08 to Mr. Downing A. Dodge, of Greenville, South Carolina, for reimbursement of travel expense in connection with an interview for the position of "Professional Planner" in this department, in accordance with action of the Board on June 7, 1949.

The Board gave formal approval to this reporting.

STATE PROPERTY:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the inventory transfer of 10 air conditioning units from the State Law Department to Montebello State Hospital, and the transfer of the other 10 air conditioning units to the warehouse of the Department of Budget and Procurement for storage until they can be transferred to another State agency. The landlord (Maryland National Bank) has air conditioned the building in which the State Law Department is located, and therefore the air conditioners are no longer required.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal and/or transfer of the following items:

Boys' Village of Maryland - livestock and kitchen equipment	\$1,294.45
Comptroller of the Treasury - office equipment	160.00
Maryland House of Correction - livestock	3,239.95
Eastern Shore State Hospital - livestock	897.58
State Department of Education - office equipment	25.00
Department of Game and Inland Fish - farm equipment	39.95
State Department of Health - office equipment	92.00
State Insurance Department - office equipment	47.20
Department of Labor and Industry - office equipment	40.01
Board of Medical Examiners - office equipment	32.00
Montrose School for Girls - livestock	733.24
Mt. Wilson State Hospital - livestock	850.16
Municipal Court of Baltimore City - office equipment	102.20
Patuxent Institution - laboratory equipment	888.72
Commissioner of Personnel - office equipment	840.00
Public Service Commission - office equipment	62.00
State Department of Public Welfare - office equipment and furniture	136.00
Maryland State Reformatory for Males - livestock	801.00
State Roads Commission - scrap, office and road equipment	3,377.00
Rosewood State Training School - kitchen equipment	300.00
Springfield State Hospital - livestock, office equipment and junk	800.68
Spring Grove State Hospital - scrap	705.29
State Teachers College - Towson - office and school equipment	239.00
Teachers' Retirement System - office equipment	43.00
Maryland Training School for Boys - livestock	214.17
University Hospital - kitchen equipment	240.00
State Use Industries - shop equipment	1,200.00
Workmen's Compensation Commission - office equipment	60.00

State Bank Commissioner - removal from inventory, one Royal portable typewriter (No. A-2390779) which was stolen from the agency's storeroom.

Department of Budget and Procurement - removal from inventory of nine typewriters, eight of which have been cannibalized for parts and one transferred on inventory basis to the Municipal Court of Baltimore City, Traffic Division and traded in on the purchase of a new typewriter for the court; further, removal from inventory and transfer to another State agency six mimeograph machines and one collator.

Coppin State Teachers College - removal from inventory, two typewriters and one camera, carried at book value of \$567.59, stolen from the college in June 1961.

Crownsville State Hospital - removal from inventory, 15 pigs which will be transferred to Springfield State Hospital.

Maryland School for the Deaf - removal from inventory and donate to the Montevue County Home four items of household equipment which are surplus. All of this equipment is old and other State agencies do not want it.

Mount Wilson State Hospital - removal from inventory and junk several items of equipment which are no longer usable and have no resale value.

Department of Labor and Industry - removal from inventory and junk three wooden file cabinets and one wooden table which are no longer usable and have no value.

(cont.)

(State Property)

2- Continued:-

State Law Department - removal from inventory and junk Corpus Juris Annual Annotations (1937-1953), law books which are obsolete and have no resale value. They have been superseded by subsequent editions.

Department of Mental Hygiene - removal from inventory and junk one 4-drawer filing cabinet and one 16" electric fan which are no longer usable and have no resale value.

Department of Mental Hygiene - removal from inventory of Eastern Shore State Hospital several items of household equipment which are no longer usable and have no resale value.

Military Department - removal from inventory and junk several items of miscellaneous equipment, located at several armories, which are no longer usable and have no resale value.

Department of Parole and Probation - removal from inventory of office equipment which is no longer usable and has no resale value; also, transfer of one electric fan to the State Office Building-Baltimore.

State Planning Department - removal from inventory and junk one wall clock which is no longer usable and has no resale value.

Department of Maryland State Police - removal from inventory and junk four pieces of radio equipment which were ruined by immersion in salt water while the department's vehicles were on duty at Ocean City during the storm of March 6 and 7.

Department of Public Improvements - removal from inventory, one Marr mimeograph machine (Serial No. 1568) which has been transferred to the Department of Budget and Procurement - Central Services.

Springfield State Hospital - removal from inventory and junk five items of surplus shoe repair equipment which are no longer usable and have no resale value. Permission is given for the removal from inventory, several items of household furniture which have been transferred to the Boys' Forestry Camp at Flintstone.

STATE ROADS COMMISSION:

1- The Secretary advised the Board of receipt of information concerning settlement agreed upon in connection with a fire on December 22, 1961, to State Roads Commission property located on U.S. Route 40, Millstone to Licking Creek, for damage to the building in the amount of \$1,800.00. (R/W John E. Younker, Contract W-463-5-623)

2- The Secretary reported to the Board concerning a fire which occurred on December 24, 1961 to State Roads Commission property located on the east side of Jefferson Street, 500' north of Ardmore Road in Ardmore. (R/W Jean LeTan, Contract P-722-16-320)

3- The Secretary brought to the attention of the Board a request received from the State Roads Commission, dated April 18, 1962, that an emergency be declared for the classification of "Engineer II".

Also submitted to the Board were the recommendations of the Standard Salary Board as to this position.

The Board approved as an emergency this new classification in accordance with the rules and regulations of the Standard Salary Board.

4- The Secretary submitted to the Board a report dated April 27, 1962, received from the State Roads Commission covering the compensation paid to employees of that department during the quarter ended March 31, 1962, for work performed on legal holidays.

The Board accepted this report and ordered it filed.

5- The Board confirmed the approval previously given to the State Roads Commission for the execution of the following deeds to:

County Seat Corporation, for two parcels of excess land in Baltimore County; 0.04+ acre, R/W Items 34576 and 34578; and 0.05+ acre, R/W Item 32457, Contract B-635-5-420.

Helen Rice Hemp, 0.90+ acre of excess land in Frederick County, R/W Item 45821, Contract F-565-8-720.

(cont.)

(State Roads Commission)

5- Continued:-

C. Alvin Thaden and Elizabeth D., wife for 0.09+ acre of excess land in Montgomery County, R/W Item 37272, Contract M-512-5-320.

Washington Suburban Sanitary Commission, for 0.1384+ acre easement and right of way in Prince George's County, and the right to use two additional strips of land, each 10' wide, one on each side of aforesaid parcel of land, adjacent, contiguous and parallel thereto, for installation, construction, reconstruction, maintenance, repair, operation and inspection of a storm drain within said easement and right of way, together with right of ingress and egress along and over said right of way, for any and all of such purposes, R/W File 48881, Contract P-284-1-320.

Howard A. Callis, Jr. and Emily W., wife, for 0.20+ acre of excess land in Baltimore County, R/W Item 26263-A, Contract B-635-7-420.

Theodore Sherbow and Cleo S., wife, for two parcels of excess land in Baltimore County; 0.17+ acre and 0.03+ acre, R/W Item 41383, Contract B-635-16-420.

Theodore Sherbow and Cleo S., wife, for 0.48+ acre of excess land in Baltimore County, R/W Item 41383, Contract B-635-16-420.

Nathan Givner, for 1.19+ acres of excess land in Baltimore County, R/W Item 34117, Contract B-635-23-420 and R/W Item 47303, Contract B-635-93-420.

Ernest S. Hendry and Anna Pearce, Wife, for four parcels of excess land in Montgomery County; 0.08+, 0.25+, 0.44+ and 1.63+ acres, R/W Item 31895, Contract M-527-1-320.

Alberta duPont Thompson and Gough W., husband, for easement in perpetuity for roadway purposes over 2.24+ acres of excess land in Baltimore County, being R/W Item 42433, Contract B-698-4-420.

Elwood W. Grimm and Mary C., wife, for 0.15+ acre of excess land in Washington County, R/W Item 31596, Contract W-448-1-620.

State of Maryland, to use of Department of Forests and Parks of Maryland, 2.21+ acres of excess land and improvements thereon, in Washington County, R/W Item 48551, Contract W-460-2-620; F-565-5-720. (Hayward L. Baer Property at Sandy Hook, approved March 16, 1962.)

6- The Board authorized the following allocation, as set forth in agenda Item M-9-E of the Department of Public Improvements, for billing by the Department of Public Improvements for the pro-rata share of electrical inspection by the Maryland Electrical Testing Company, Inc. These funds are to be placed in the Budget Account of the Department of Public Improvements from which payment will be made to the company.

Budget Program 08.01.00.38 -

Laboratory & Research Building

\$ 410.00.

7- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Roads Commission, with payment to be made from the funds indicated:

Special Fund 08.01.00.38 --

Emjay Engineering and Construction Co., Inc., for Alterations to the State Roads Building, Baltimore. (Item 27)

\$7,184.00

Bateman Photo Print & Blue Print Co., for blueprints required in connection with planning and bidding. (I-12)

16.80

Special Fund 08.01.00.38 (Fiscal Year 1963)

Joseph F. Hughes & Co., Inc., for Construction of a Building for the Bureau of Materials and Research and District #4 Office, with acceptance of Base Bid and Alternate #1. Fee to Fletcher and Fletcher. (Item 34)

\$1,617,011.00 .

STATE SCHOLARSHIP BOARD:

The Secretary brought to the attention of the Board a request received from the Maryland State Scholarship Board, dated April 18, 1962, that an emergency be declared in connection with the classification of "Executive Director".

Also submitted to the Board were the recommendations of the Standard Salary Board as to this position.

The Board approved as an emergency the establishment of this position immediately, in accordance with the rules and regulations of the Standard Salary Board.

STATE TREASURER:

The Secretary brought to the attention of the Board the following reports from the State Treasurer covering investment transactions since the last meeting, which reports the Board ordered filed as received:

March 30, 1962	STATE OF MARYLAND-GENERAL FUNDS: Purchase of \$10,000,000 U.S. Treasury Bills, (dated 3-29-62), due 9-27-62.
April 4, 1962	STATE HIGHWAY CONSTRUCTION BONDS-SECOND ISSUE FUND: Purchase of \$2,500,000 U.S. Treasury Bills, (dated 12-28-61), due 6-28-62. SPECIAL FUND - 11-08.01.00.40 Purchase of \$2,500,000 U.S. Treasury Bills, (dated 12-28-61), due 6-28-62.
April 6, 1962	ST. MARY'S SEMINARY JUNIOR COLLEGE-ACCOUNT #760, MATTIE M. KEY FUND: Purchase of \$400.00 U.S. Treasury 2½% Bonds, due 9-15-1967-72.
April 13, 1962	STATE OF MARYLAND-GENERAL FUNDS: Subscription to \$5,000,000 U.S. Treasury Bills, (dated 4-12-62), due 10-11-62.
April 16, 1962	UNSATISFIED CLAIM & JUDGMENT FUND BOARD: Subscription to \$900,000 U.S. Treasury Bills, (dated 4-15-62), due 4-15-63. Collection and deposit of \$400,000 U.S. Treasury Bills, due 4-15-62. STATE OF MARYLAND-GENERAL FUNDS: Subscription to \$8,000,000 U.S. Treasury Bills, (dated 4-15-62), due 4-15-63. Collection and deposit of \$8,000,000 U.S. Treasury Bills, due 4-15-62.
April 18, 1962	COUNTY HIGHWAY CONSTRUCTION BOND-SINKING FUND ACCOUNTS: Purchase of \$869,000 U.S. Treasury Bills, (dated 1-25-62), due 7-26-62. Purchase of \$98,000 U.S. Treasury Bills, (dated 12-28-61), due 6-28-62. Purchase of \$231,000 U.S. Treasury Bills, (dated 1-15-62), due 1-15-63. Purchase of \$96,000 U.S. Treasury 3-5/8% Bonds, due 11-15-67.
April 26, 1962	STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE-SINKING FUND: Collection and deposit of \$400,000 U.S. Treasury Bills, (dated 10-26-61), due 4-26-62. STATE OF MARYLAND-GENERAL FUNDS: Subscription to \$5,000,000 U.S. Treasury Bills, (dated 4-26-62), due 10-25-62. STATE OF MARYLAND-GENERAL FUNDS: Subscription to \$3,000,000 U.S. Treasury Bills, (dated 4-26-62), due 10-25-62. Collection and deposit of \$3,000,000 U.S. Treasury Bills, due 4-26-62.
May 4, 1962	STATE OF MARYLAND-GENERAL FUNDS: Purchase of \$5,000,000 U.S. Treasury Bills, (dated 5-3-62), due 11-1-62.

STATE RECORDS:

The Board approved the following records retention schedules submitted by the Hall of Records, under date of May 15, 1962, under the provisions of Chapter 436, of the Acts of 1953: .

Montgomery County	
Department of Police Protection, Police Stations	.C-235
Department of Public Works, Bureau of Engineering, Traffic Engineering Division	C-236
City of Rockville, Montgomery County	
City Manager	M-2
Department of Recreation	M-3
Department of Public Works	M-4
Department of Public Works, Engineering Division	M-5
Department of Licenses and Inspection	M-6
Police Department	M-7
Finance Department	
Director's Office	M-8
Water Division	M-9
Cashier	M-10
Purchasing Division	M-11
Accounting Division	M-12
Tax Division	M-13.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

The Director of the Department of Public Improvements advised the Board that his department had investigated the proposed installation of the National Exchange Clubs' Freedom Shrine in the corridor of the State House in Annapolis and recommended that the Shrine be installed opposite the main stairway on the corridor side of the Senate Chamber wall.

The Board approved this recommendation and authorized an allocation of \$300.00 from the 1963 General Emergency Fund to the budget of the Superintendent of Public Buildings and Grounds (1-06.16.00.02), for the necessary installation work. (Item M-13)

UNIVERSITY OF MARYLAND:

1- The Secretary advised the Board of report of fire damage to University of Maryland property, as follows: .

- April 1, 1962. - College Park - McKeldin Library, Men's Room.
- April 8, 1962 - Alpha Chi Sigma House, First Floor Lounge.
- April 14, 1962 - Maryland State College - Gymnasium (Kiah Hall).
- April 18, 1962 - University Hospital - Psychiatric Institute, Ward 2F, Room 274.

2- The Board approved Construction Items 13, 16, 17 and 18 from the agenda of the Department of Budget and Procurement covering expenditures by the University of Maryland:

General Construction Loan of 1958 - Item 131	List 292	\$1,096.62
Item 131	List 307	965.00
General Construction Loan of 1960 - Item 141	List 290	5.81
Item 141	List 312	34.42
Item 157	List 286	538.75
Item 157	List 291	9.90
General Construction Loan of 1961 - Item 130	List 299	40.67
Item 130	List 301	140.00
Item 130	List 303	300.48
Item 130	List 313	1,845.00
General Construction Loan of 1961 - Item 131 --		
Educational and Industrial Cooperative Service, for office furniture for Taliaferro Hall.		8,478.74
State Use Industries, Maryland Penitentiary, for tablet arm chairs, tables and chairs for Taliaferro Hall.		9,670.25
Educational and Institutional Cooperative Service, for 169 various types of chairs for Taliaferro Hall.		12,792.11 .

3- Mr. Rennie submitted a request that there be made available to the University of Maryland for expenditure by budget amendment, under the provisions of Section 249, Sub-Section (E-2) of Article 77 of the Annotated Code, Special Fund Income of the university over the estimated receipts for the 1962 fiscal year, as follows:

(cont.)

(University of Maryland)

3- Continued:-

Administration	\$ 16,500.00
Instruction - College Park	190,916.00
Physical Plant Maintenance and Operation	22,500.00
Maryland State College at Princess Anne	<u>25,080.00</u>
Total Unappropriated Special Fund Revenue	<u>\$254,996.00.</u>

The principal reason for the estimated surplus revenue was an overrealization of enrollment at both College Park and Princess Anne. In the case of College Park, 1,032 enrolled students over the budgeted estimate of 11,666, and at Maryland State College, 51 enrolled students over the budgeted estimate of 485. At College Park, the greatest part of the funds will be expended for salaries and wages in the Instruction Program. The substantial increase of enrollment over the estimate necessitated the need to employ additional faculty to sustain the enrollment. Additional funds will be used for supplies and equipment that are needed because of the increased enrollment. At Maryland State College, the greatest part of the surplus revenue will be used for food. All of these items summarized as follows are explained in detail on the amendment forms:

Administration	\$ 16,500.00
Instruction - College Park	190,916.00
Physical Plant Maintenance and Operation	22,500.00
Maryland State College at Princess Anne	<u>25,080.00</u>
Total Appropriations	<u>\$254,996.00.</u>

The Board approved this request.

4- Natural Resources Institute of the University of Maryland:

a. The Board approved construction Item 5 from the agenda of the Department of Budget and Procurement covering expenditures by the Natural Resources Institute of the University of Maryland:

General Construction Loan of 1951 - Item 35	List 6	\$ 799.29.
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b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Natural Resources Institute of the University of Maryland, with payment to be made from the funds indicated:

General Construction Loan of 1951 - Item 35 --		
Patuxent Pump & Well Company, for Deep Water Well. (Item 11)		\$2,191.00
Department of Public Improvements, for electrical inspection of the new Administration and Research Building made by Maryland Electrical Testing Company. (I-7)		100.00 .

5- University of Maryland - Baltimore:

a. The Governor brought before the Board a letter, dated May 17, 1962, received from the Attorney General relative to the matter of the claim of Baltimore Contractors, Inc. against the University of Maryland. This claim arises out of construction of the University's Medical Sciences Library Building, for which the actual contract price for the project was \$1,089,326.93. Submitted with this letter was a copy of letter of the Department of Public Improvements, dated November 22, 1961, addressed to the Attorney General in which the details relating to this matter were set forth.

After consideration by the Board and discussion with Mr. Backhaus, the Governor recommended that the State offer to settle the entire case for \$32,500.00. The Board approved this recommendation.

b. Mr. Backhaus called attention to Item 10-A of the agenda of the Department of Public Improvements and the bids received for Electrical Alterations to the Medical Group Buildings of the University of Maryland in Baltimore. He advised the Board that his office had just received a letter from the Pikesville Electric Company, Inc., the low bidder, withdrawing their bid for this work.

In view of this information the Board authorized the award of a contract in the amount of \$48,424.00 to Louis J. Otremba, Inc. for this work. Payment is to be made from the General Construction Loan of 1961, Item 141. Fee is applicable to the firm of Miller, Schuerholz and Gipe.

(cont.)

(University of Maryland)

5- Baltimore - Continued:-

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland, Baltimore, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 134-HB --

Kirby & McGuire, Inc., for Change Order #10 to contract approved
May 16, 1960 for Alterations and Additions to University
Hospital. Fee is applicable to the Office of James R.
Edmunds, Jr. (C-4) \$1,022.51

General Construction Loan of 1961 -

Item 141 --

Enterprise Electric Company, for Exterior Sub-Station at the
University Hospital, with acceptance of Base Bid and re-
jecting Alternate #1. Fee applicable to Egli and Gompf.(10-B) 97,440.00
Department of Public Improvements, for electrical inspection
of Exterior Sub-Station and Test made by Maryland Electrical
Testing Company. (M-9-E) 410.00

Item 143 --

Department of Public Improvements, for electrical inspection
of Bressler Building made by Maryland Electrical Testing
Company. (M-9-E) 300.00 .

6- University of Maryland - College Park:

a. Upon the recommendation of the Department of Public Improvements, agenda Item
P-10, the Board approved acquisition by the University of Maryland of 1.6+ acres of
land owned by Greeley H. Orvin and Esther W. Orvin, his wife, located immediately ad-
jacent to the proposed new North Entrance on University Lane. Payment for this prop-
erty is to be made as indicated:

1962 Budget Program 13.05.00.03	\$ 3,518.00
Funds of the Kappa Delta Sorority	10,000.00.

The payment of \$10,000.00 to Mr. and Mrs. Orvin is to be made by the Sorority in
lieu of payment to the University for a lot 100' x 150' at College and Dickinson
Avenues in College Park, adjoining the property of the Kappa Delta Sorority, which
is desired by that group.

It was stated that the University recommends the proposed exchange of properties
on the following grounds: .

- 1- The Sorority would have an opportunity to expand its facilities
and provide additional housing for students - without any invest-
ment on the part of the University.
- 2- Property not contiguous with the present University holdings would
be exchanged for a larger piece of property which is contiguous and
in an area that will receive considerably increased attention dur-
ing the next several years.
- 3- This exchange of properties would lessen pressures on the University
from others who would like to purchase University holdings for de-
velopment purposes in the College Park area; and would hold valid
the important policy of the University not to recommend the sale of
any of its property when needs for expansion are so great.

Note: The following information was received after the meeting covering the
Settlement for the above property.

Agreed Purchase Price	\$13,518.00
Applicable to Kappa Delta Sorority	10,000.00
Due Seller from University of Maryland	\$ 3,518.00
Less Adjustment of Taxes to June 1, 1962	88.20
Actual Payment to Seller by University of Md.	\$ 3,429.80
Fee of Title Company	157.50
1962 Taxes	122.65
Total Cost to University of Maryland	<u>\$ 3,709.95</u>

(cont.)

(University of Maryland)

6- College Park - Continued:-

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland, College Park, with payment to be made from the funds indicated:

Miscellaneous Fund 7 - Account #713-2 --

The George Hyman Construction Company, for Change Order #6 to contract approved November 13, 1961 for Construction of the Cumberland Hall (Dormitory) and West Dining Room and Lounge Addition to Dining Hall #2. Fee is applicable to Johannes & Murray. (C-3-B)

\$2,528.11

General Construction Loan of 1960 -

Item 141 --

Department of the Physical Plant, University of Maryland, for furnishing and installing 113 auditorium type tablet arm chairs in Lecture Room #12 of the New Academic Building. (I-1-B) 1,887.10

Item 142 --

Department of the Physical Plant, University of Maryland, for the installation of 18 cork bulletin boards in Centreville Hall. (I-1-C)

263.10

General Construction Loan of 1961 -

Item 133 --

McNeill Surveys, Inc., for replacing traverse and taking topographic survey to determine finished elevations required in the design of the New Infirmary Building. (I-1-A)

490.00

Foundation Test Service, Inc., for test borings at the site of the New Infirmary Building, adjacent to the Home Management Building. (I-1-D)

535.40

Item 137 --

The Green Contracting Company, Inc., for Change Order #1 to contract approved September 19, 1961 for Underground Stream Extension across Washington Boulevard. Fee is applicable to Egli & Gompf, Inc. (C-3-A)

969.68 .

WAR MEMORIAL COMMISSION:

The Board formally approved a request from the Chairman of the War Memorial Commission that the State allot \$1,201.50 for fifty percent (50%) of the total cost of the installation of a Sound System in the War Memorial Auditorium. This grant is conditioned upon certain assurance from the War Memorial Commission that the City of Baltimore has appropriated an equal and like amount to this project.

WORKMEN'S COMPENSATION COMMISSION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Workmen's Compensation Commission, with payment to be made from the funds indicated:

Budget Program-1-07.08.00.01 --

The Mapp Contracting Company, for Alterations to Building at 108 East Lexington Street. (Item 12)

\$12,497.00 .

BOARD OF PUBLIC WORKS:

5- See Page 364 of these Minutes:

The Secretary brought to the attention of the Board a request for permission to make payments from Program 29 of the budget of the Board of Public Works for Teacher Training Scholarships, as follows:

University of Maryland, for 1,043 students @ \$92.00 each	\$95,956.00
Maryland State College, for 176 students @ \$55.00 each	9,680.00
Maryland State College, for 139 students @ \$55.00 each	7,645.00
Morgan State College, for 492 students @ \$64.00 each	31,488.00
Morgan State College, for 522 students @ \$64.00 each	33,408.00.

The Board approved this request.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Ludren Stueck Jr.
Secretary.